

**PHILIPPINE STATISTICS AUTHORITY  
REGIONAL STATISTICAL SERVICES OFFICE I**

**REGIONAL OFFICE BIDS AND AWARDS COMMITTEE**

**APPROVING THE BIDDING DOCUMENTS FOR THE PROVISION OF JANITORIAL SERVICES  
INCLUDING MESSENGERIAL SERVICES FOR PSA – RSSO I AND PROVINCIAL STATISTICAL  
OFFICES FOR CY 2025 THROUGH COMPETITIVE BIDDING (EARLY PROCUREMENT ACTIVITY)  
Resolution No. 256, Series of 2024**

**WHEREAS**, in compliance with Office Memorandum No. 2021-244 dated November 24, 2021 which aims to rationalize the number of Contract of Service Workers and strengthen the organizational structure of the Philippine Statistics Authority by instructing all Regional Statistical Services Office to outsource all Janitorial Services Including Messengerial Services for PSA – RSSO I and Provincial Statistical Offices starting January 2022 pursuant to Appendix 23 of the Revised Implementing Rules and Regulations of Republic Act No. 9184;

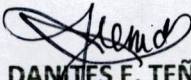
**WHEREAS**, to effectively deliver the continuous services of the respective units and to maintain cleanliness of the office, Provision of Janitorial Services Including Messengerial Services for PSA – RSSO I and Provincial Statistical Offices is necessary;

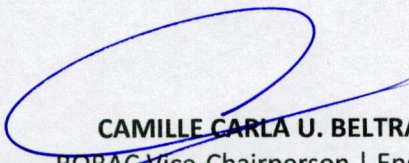
**WHEREAS**, a Pre-Procurement Conference was conducted on October 31, 2024 and a bidding document was finalized covering the provision of Janitorial Services for Philippine Statistics Authority – Regional Statistical Services Office I and all Provincial Statistical Offices;

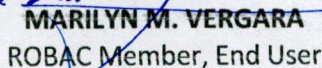
**WHEREAS**, the procurement of Janitorial Services Including Messengerial Services for PSA – RSSO I and all Provincial Statistical Offices will be done through competitive bidding with an **Approved Budget of the Contract amounting to Two Million One Hundred Sixty-Eight Thousand Five Hundred Pesos Only (PhP2,168,500.00)** for the period **January 1, 2025 – December 31, 2025**;

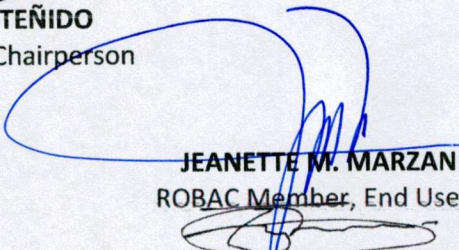
**NOW THEREFORE, WE**, the members of the ROBAC, hereby RESOLVE as it is hereby RESOLVED, approve the bidding documents for the Provision of Janitorial Services Including Messengerial Services for PSA – RSSO I and Provincial Statistical Offices through competitive bidding and for the advertisement and posting at the PhilGEPS, PSA website, and on conspicuous places;

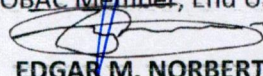
**RESOLVED**, at the Philippine Statistics Authority, RSSO I Conference Room, City of San Fernando, La Union this 6<sup>th</sup> day of November, 2024.


  
**DANTES E. TEÑIDO**  
Acting-ROBAC Chairperson


  
**CAMILLE CARLA U. BELTRAN**  
ROBAC Vice-Chairperson | End User

  
**MARILYN M. VERGARA**  
ROBAC Member, End User

  
**JEANETTE M. MARZAN**  
ROBAC Member, End User

  
**EDGAR M. NORBERTE**  
ROBAC Member, End User

  
**TERESA B. OLARTE**  
ROBAC, Member, End User

  
**ATTY. SHEILA O. DE GUZMAN**  
Head of the Procuring Entity  
 Approved     Disapproved  
Date: 11/16/24