

**Philippine Statistics Authority - Regional Statistical Services Office I**  
**Indicative Annual Procurement Plan for FY 2025**

Code (PAP)	Procurement Project	PMO/ End-User	Is this an Early Procurement Activity? (Yes/No)	Mode of Procurement	Schedule for Each Procurement Activity				Source of Funds	Estimated Budget (PhP)			Remarks (brief description of Project)	Remarks (Explaining changes from the APP)	
					Advertisement/ Posting of IB/REI	Submission/O pening of Bids	Notice of Award	Contract Signing		Total	MOOE	CO			
<b>Training Expenses</b>															
A.I.a - 100000100001000	Meals and Snacks	CRASD	NO	NP-53.9 - Small Value Procurement	N/A	N/A	N/A	February	GoP	12,150.00	12,150.00	-	Budget Proposal Workshop - CY 2025		
A.I.a - 100000100001000	Meals and Snacks	CRASD	NO	NP-53.9 - Small Value Procurement	N/A	N/A	N/A	February	GoP	2,000.00	2,000.00	-	COA Exit Conferenace		
A.I.a - 100000100001000	Meals and Snacks	CRASD	NO	NP-53.9 - Small Value Procurement	N/A	N/A	N/A	October	GoP	6,750.00	6,750.00	-	QMS/ISO Audit		
A.I.a - 100000100001000	Meals and Snacks	CRASD	NO	NP-53.9 - Small Value Procurement	N/A	N/A	N/A	July	GoP	12,400.00	12,400.00	-	Cascading of Financial, Administrative and Civil Registration Updates for CY 2025		
A.III.c.1 - 320100100001000	Meals and Snacks	CRASD	NO	NP-53.9 - Small Value Procurement	N/A	N/A	N/A	February	GoP	22,500.00	22,500.00	-	Civil Registration Training		
A.III.c.1 - 320100100001000	Venue, Meals and Snacks	CRASD	NO	NP-53.10 Lease of Real Property and Venue	N/A	N/A	N/A	July	GoP	68,750.00	68,750.00	-	CRASM Training		
A.III.c.1 - 320100100001000	Accommodation, Venue, Meals and Snacks	CRASD	NO	NP-53.10 Lease of Real Property and Venue	N/A	N/A	November	November	GoP	375,000.00	375,000.00	-	Regional Strategic Planning Workshop on CRVS		
<b>Representation Expenses</b>															
A.I.a - 100000100001000	Meals and Snaks	CRASD	NO	NP-53.9 - Small Value Procurement	N/A	N/A	N/A	March	GoP	8,800.00	8,800.00	-	Conduct of Social Responsibility (Coastal Clean-Up, Tree Planting, Outreach Program) with Info. Dissemination		
A.I.a - 100000100001000	Meals and Snaks	CRASD	NO	NP-53.9 - Small Value Procurement	N/A	N/A	N/A	June	GoP	8,800.00	8,800.00	-			
A.I.a - 100000100001000	Meals and Snaks	CRASD	NO	NP-53.9 - Small Value Procurement	N/A	N/A	N/A	March	GoP	5,800.00	5,800.00	-		Participation to Women's Month	
A.I.a - 100000100001000	Meals and Snaks	CRASD	NO	NP-53.9 - Small Value Procurement	N/A	N/A	N/A	September	GoP	6,200.00	6,200.00	-		Civil Service Month Opening	
A.I.a - 100000100001000	Drinking Water, Refill	CRASD	YES	NP-53.9 - Small Value Procurement	N/A	N/A	Jan-Dec	Jan - Dec	GoP	23,100.00	23,100.00	-	Year 2025		
A.I.a - 100000100001000	Janitorial Services	CRASD	YES	Public Bidding		2025	Jan-Dec	Jan - Dec	GoP	1,156,008.00	1,156,008.00	-	Year 2025		
A.I.a - 100000100001000	Security Services	CRASD	YES	Public Bidding		2025	Jan-Dec	Jan - Dec	GoP	3,342,000.00	3,342,000.00	-	Year 2025		
<b>Repair and Maintenance</b>															
A.I.a - 100000100001000	Labor and Materials	CRASD	NO	NP-53.9 - Small Value Procurement	N/A	N/A	N/A	Jan - Oct	GoP	100,000.00	100,000.00	-	Motor Vehicle/Airconditioning Units		
<b>Representation Expenses</b>															
A.III.c.1 - 320100100001000	Meals and Snaks	CRASD	NO	NP-53.9 - Small Value Procurement	N/A	N/A	N/A	February	GoP	17,500.00	17,500.00	-	Regional CRM Opening Ceremony		
A.III.c.1 - 320100100001000	Meals and Snaks	CRASD	NO	NP-53.9 - Small Value Procurement	N/A	N/A	N/A	February	GoP	22,500.00	22,500.00	-	Regional Quiz Bee		
A.III.c.1 - 320100100001000	Meals and Snaks	CRASD	NO	NP-53.9 - Small Value Procurement	N/A	N/A	N/A	February	GoP	5,000.00	5,000.00	-	CRM Motorcade		
A.III.c.1 - 320100100001000	Meals and Snaks	CRASD	NO	NP-53.9 - Small Value Procurement	N/A	N/A	N/A	February	GoP	7,500.00	7,500.00	-	CRM information dissemination		
A.III.c.1 - 320100100001000	Meals and Snaks	CRASD	NO	NP-53.9 - Small Value Procurement	N/A	N/A	N/A	February	GoP	52,500.00	52,500.00	-	CRM Regional Closing Ceremony		
A.III.c.1 - 320100100001000	Meals and Snaks	CRASD	NO	NP-53.9 - Small Value Procurement	N/A	N/A	N/A	Jan - Nov	GoP	70,000.00	70,000.00	-	Sub-National IACCRVS Quarterly Meeting		
A.III.c.1 - 320100100001000	Meals and Snaks	CRASD	NO	NP-53.9 - Small Value Procurement	N/A	N/A	N/A	Jan - Nov	GoP	56,000.00	56,000.00	-	Joint PSA-CRAR 1 Quarterly meeting		
A.III.c.1 - 320100100001000	Meals and Snaks	CRASD	NO	NP-53.9 - Small Value Procurement	N/A	N/A	N/A	September	GoP	9,000.00	9,000.00	-	Search for Outstanding LCRO Meeting		
A.III.c.1 - 320100100001000	Meals and Snaks	CRASD	NO	NP-53.9 - Small Value Procurement	N/A	N/A	N/A	July & August	GoP	35,000.00	35,000.00	-	Regional Convention on CRVS Meetings		
A.III.c.1 - 320100100001000	Meals and Snaks	CRASD	NO	NP-53.9 - Small Value Procurement	N/A	N/A	N/A	Sept & Nov	GoP	28,000.00	28,000.00	-	NLAWCR Preparatory Meetings		
<b>Other Supplies/ Materials</b>															
A.III.c.1 - 320100100001000	Tarpaulin (5x6 ft)	CRASD	NO	NP-53.9 - Small Value Procurement	N/A	N/A	N/A	February	GoP	1,000.00	1,000.00	-	Regional CRM Opening Ceremony and Thanksgiving Mass		
A.III.c.1 - 320100100001000	Tokens (basket of ilocos products)	CRASD	NO	NP-53.9 - Small Value Procurement	N/A	N/A	N/A	February	GoP	12,000.00	12,000.00	-	Regional Quiz Bee		
A.III.c.1 - 320100100001000	Balloons (150 pcs)	CRASD	NO	NP-53.9 - Small Value Procurement	N/A	N/A	N/A	February	GoP	2,500.00	2,500.00	-	CRM Motorcade		
A.III.c.1 - 320100100001000	Tarpaulin (3x4 ft, 2 pcs)	CRASD	NO	NP-53.9 - Small Value Procurement	N/A	N/A	N/A	February	GoP	500.00	500.00	-	CRM Motorcade		
A.III.c.1 - 320100100001000	Tokens (Mug with CRM design)	CRASD	NO	NP-53.9 - Small Value Procurement	N/A	N/A	February	February	GoP	5,500.00	5,500.00	-	Public Forum		
A.III.c.1 - 320100100001000	Tarpaulin/Backdrop (10x7 ft)	CRASD	NO	NP-53.9 - Small Value Procurement	N/A	N/A	N/A	February	GoP	2,000.00	2,000.00	-	Regional Closing Ceremony		
A.III.c.1 - 320100100001000	Registration kit (notebook with pen and PSA logo)	CRASD	NO	NP-53.9 - Small Value Procurement	N/A	N/A	N/A	February	GoP	22,500.00	22,500.00	-	Regional Closing Ceremony		
A.III.c.1 - 320100100001000	Plaque (12 inches, glass)	CRASD	NO	NP-53.9 - Small Value Procurement	N/A	N/A	N/A	September	GoP	36,000.00	36,000.00	-	Regional Search for Outstanding LCROs		
A.III.c.1 - 320100100001000	Plaque (9 inches, glass)	CRASD	NO	NP-53.9 - Small Value Procurement	N/A	N/A	N/A	September	GoP	25,000.00	25,000.00	-	Regional Search for Outstanding LCROs		
A.III.c.1 - 320100100001000	Tarpaulin/Backdrop (7x5 ft)	CRASD	NO	NP-53.9 - Small Value Procurement	N/A	N/A	N/A	November	GoP	1,000.00	1,000.00	-	Regional Strategic Planning Workshop on CRVS		
A.III.c.1 - 320100100001000	Token (bag with PSA logo and CR print)	CRASD	NO	NP-53.9 - Small Value Procurement	N/A	N/A	N/A	September	GoP	17,500.00	17,500.00	-	Regional Strategic Planning Workshop on CRVS		
A.III.c.1 - 320100100001000	Tarpaulin (4 x 5 ft)	CRASD	NO	NP-53.9 - Small Value Procurement	N/A	N/A	N/A	January	GoP	500.00	500.00	-	Mobile CRS Caravan		
<b>Training Expenses</b>															
Conduct of Censuses and Surveys on Agriculture, Fisheries, Industry and Industry Sector															
A.III.a.1 - 3101001000001000	Venue, Accommodation, Meals and Snacks	S OCD	NO	NP-53.10 Lease of Real Property and Venue	April	April	April	April	GoP	57,000.00	57,000.00	-	Regional Data Review - 1st Qtr		
A.III.a.1 - 3101001000001000	Venue, Accommodation, Meals and Snacks	S OCD	NO	NP-53.10 Lease of Real Property and Venue	July	July	July	July	GoP	57,000.00	57,000.00	-	Regional Data Review - 2nd Qtr		
A.III.a.1 - 3101001000001000	Venue, Accommodation, Meals and Snacks	S OCD	NO	NP-53.10 Lease of Real Property and Venue	October	October	October	October	GoP	57,000.00	57,000.00	-	Regional Data Review - 3rd Qtr		
A.III.a.1 - 3101001000001000	Venue, Accommodation, Meals and Snacks	S OCD	NO	NP-53.10 Lease of Real Property and Venue	December	December	December	December	GoP	57,000.00	57,000.00	-	Regional Data Review - 4th Qtr		
A.III.a.2 - 310100100002000	Meals and Snacks	S OCD	NO	NP-53.9 - Small Value Procurement	N/A	N/A	N/A	March	GoP	30,800.00	30,800.00	-	Quarterly Labor Force Surveys- April 2024 Round 2nd Level Training		
A.III.a.2 - 310100100002000	Meals and Snacks	S OCD	NO	NP-53.9 - Small Value Procurement	N/A	N/A	N/A	September	GoP	30,800.00	30,800.00	-	Quarterly Labor Force Surveys- October 2024 Round 2nd Level Training		
A.III.a.2 - 310100100002000	Meals and Snacks	S OCD	NO	NP-53.9 - Small Value Procurement	N/A	N/A	N/A	December	GoP	30,800.00	30,800.00	-	Quarterly Labor Force Surveys- January 2025 Round 2nd Level Training		
A.III.a.2 - 310100100002000	Meals and Snacks	S OCD	NO	NP-53.9 - Small Value Procurement	N/A	N/A	N/A	January	GoP	3,600.00	3,600.00	-	Monthly Labor Force Surveys- February LFS (Any 1 day in January 2025)		
A.III.a.2 - 310100100002000	Meals and Snacks	S OCD	NO	NP-53.9 - Small Value Procurement	N/A	N/A	N/A	February	GoP	3,600.00	3,600.00	-	Monthly Labor Force Surveys- March LFS (Any 1 day in February 2025)		
A.III.a.2 - 310100100002000	Meals and Snacks	S OCD	NO	NP-53.9 - Small Value Procurement	N/A	N/A	N/A	April	GoP	3,600.00	3,600.00	-	Monthly Labor Force Surveys- May LFS (Any 1 day in April 2025)		
A.III.a.2 - 310100100002000	Meals and Snacks	S OCD	NO	NP-53.9 - Small Value Procurement	N/A	N/A	N/A	June	GoP	3,600.00	3,600.00	-	Monthly Labor Force Surveys- July LFS (Any 1 day in June 2025)		
A.III.a.2 - 310100100002000	Meals and Snacks	S OCD	NO	NP-53.9 - Small Value Procurement	N/A	N/A	N/A	July	GoP	3,600.00	3,600.00	-	Monthly Labor Force Surveys- August LFS (Any 1 day in July 2025)		
A.III.a.2 - 310100100002000	Meals and Snacks	S OCD	NO	NP-53.9 - Small Value Procurement	N/A	N/A	N/A	August	GoP	3,600.00	3,600.00	-	Monthly Labor Force Surveys- September LFS (Any 1 day in August 2025)		







Code (PAP)	Procurement Project	PMO/End-User	Is this an Early Procurement Activity? (Yes/No)	Mode of Procurement	Schedule for Each Procurement Activity				Source of Funds	Estimated Budget (PhP)			Remarks (brief description of Project)	Remarks (Explaining changes from the APP)
					Advertisement/Posting of IB/REI	Submission/Opening of Bids	Notice of Award	Contract Signing		Total	MOOE	CO		
A.III.c.1 - 320100100001000	Tarpaulin- 3.25 x 3.75	La Union	No	NP-53.9 - Small Value Procurement	N/A	N/A	N/A	October	GoP	1,580.00	1,580.00		Processing and Archiving of Civil Registry Documents	
A.III.c.1 - 320100100001000	Tarpaulin- 3 x 7	La Union	No	NP-53.9 - Small Value Procurement	N/A	N/A	N/A	October	GoP	1,365.00	1,365.00			
A.III.c.1 - 320100100001000	Tarpaulin- 2.67 x 4	La Union	No	NP-53.9 - Small Value Procurement	N/A	N/A	N/A	October	GoP	695.00	695.00			
A.III.c.1 - 320100100001000	Tarpaulin- 2 x 5	La Union	No	NP-53.9 - Small Value Procurement	N/A	N/A	N/A	October	GoP	2,600.00	2,600.00			
A.III.c.1 - 320100100001000	Tarpaulin- 2 x 3	La Union	No	NP-53.9 - Small Value Procurement	N/A	N/A	N/A	October	GoP	390.00	390.00			
A.I.a - 100000100001000	Newspaper Subscription	La Union	No	NP-53.9 - Small Value Procurement	N/A	N/A	N/A	January	GoP	14,000.00	14,000.00		General Administration and Support	
PhilSys- 5020322000	Foldable Meeting Desk	La Union	No	NP-53.9 - Small Value Procurement	N/A	N/A	N/A	February	GoP	39,500.00	39,500.00		PhilSys	
PhilSys- 5020321002	Wireless Microphone with Receiver	La Union	No	NP-53.9 - Small Value Procurement	N/A	N/A	N/A	February	GoP	6,000.00	6,000.00		PhilSys	
PhilSys- 5020321002	Amplifier	La Union	No	NP-53.9 - Small Value Procurement	N/A	N/A	N/A	February	GoP	6,000.00	6,000.00		PhilSys	
PhilSys- 5020309000	Fuel, Oil and Lubricants	La Union	No	NP-53.14 Direct Purchase of POL	N/A	N/A	N/A	Jan-Dec	GoP	157,440.00	157,440.00		PhilSys	
A.I.a - 100000100001000	Fuel, Oil and Lubricants	La Union	No	NP-53.14 Direct Purchase of POL	N/A	N/A	N/A	Jan-Dec	GoP	4,297.00	4,297.00		General Administration and Support	
A.III.a.2 - 310100100002000	Fuel, Oil and Lubricants	La Union	No	NP-53.14 Direct Purchase of POL	N/A	N/A	N/A	Jan-Dec	GoP	20,790.00	20,790.00		Household-based Surveys	
A.III.a.1 - 3101001000001000	Fuel, Oil and Lubricants	La Union	No	NP-53.14 Direct Purchase of POL	N/A	N/A	N/A	Jan-Dec	GoP	53,000.00	53,000.00		Conduct of Censuses and Surveys on the Agriculture, Fisheries, Industry and Services Sector	
A.I.a - 100000100001000	Rent - Building Structures	La Union	No	NP-53.10 Lease of Real Property and Venue	N/A	N/A	N/A	January	GoP	1,604,439.14	1,604,439.14		General Administration and Support	
PhilSys- 5029905001	Rent - Building Structures	La Union	No	NP-53.10 Lease of Real Property and Venue	N/A	N/A	N/A	January	GoP	960,000.00	960,000.00		PhilSys	
	Training Expenses													
A.I.a - 100000100001000	Meals and Snacks	Pangasinan	No	NP-53.9 - Small Value Procurement	N/A	N/A	N/A	February	GoP	9,450.00	9,450.00		Budget Proposal Workshop	
A.I.a - 100000100001000	Meals and Snacks	Pangasinan	No	NP-53.9 - Small Value Procurement	N/A	N/A	N/A	February	GoP	2,250.00	2,250.00		COA Exit Conference	
A.I.a - 100000100001000	Meals and Snacks	Pangasinan	No	NP-53.9 - Small Value Procurement	N/A	N/A	N/A	July	GoP	8,100.00	8,100.00		Cascading of Financial,Administrative and Civil Registration Updates for CY 2024	
A.I.a - 100000100001000	Water Expense	Pangasinan	No	NP-53.9 - Small Value Procurement	N/A	N/A	N/A	Jan-Dec	GoP	23,000.00	23,000.00		General Administration and Support	
A.III.a.1 - 3101001000001000	Meals and Snacks	Pangasinan	No	NP-53.9 - Small Value Procurement	N/A	N/A	N/A	Mar-Nov	GoP	72,000.00	72,000.00		Fishery Surveys	
A.III.a.1 - 3101001000001000	Meals and Snacks	Pangasinan	No	NP-53.9 - Small Value Procurement	N/A	N/A	N/A	Mar-Nov	GoP	61,200.00	61,200.00		CRPS (Other Crops)	
A.III.a.1 - 3101001000001000	Meals and Snacks	Pangasinan	No	NP-53.9 - Small Value Procurement	N/A	N/A	N/A	Mar-Nov	GoP	25,200.00	25,200.00		Commercial Livestock and Poultry (CLPS)	
A.III.a.1 - 3101001000001000	Meals and Snacks	Pangasinan	No	NP-53.9 - Small Value Procurement	N/A	N/A	N/A	Mar-Nov	GoP	45,000.00	45,000.00		Palay and Corn Production Survey (PCPS)/Rice and Corn Stocks Survey (RCSS)	
A.III.a.1 - 3101001000001000	Meals and Snacks	Pangasinan	No	NP-53.9 - Small Value Procurement	N/A	N/A	N/A	Mar-Nov	GoP	32,400.00	32,400.00		Backyard and Livestock Poultry (BLPS)	
A.III.a.1 - 3101001000001000	Meals and Snacks	Pangasinan	No	NP-53.9 - Small Value Procurement	N/A	N/A	N/A	Jan-Oct	GoP	9,000.00	9,000.00		MPCSR	
A.III.a.1 - 3101001000001000	Meals and Snacks	Pangasinan	No	NP-53.9 - Small Value Procurement	N/A	N/A	N/A	Apr-Dec	GoP	90,000.00	90,000.00		Provincial Data Review	
A.III.a.2 - 310100100002000	Meals and Snacks	Pangasinan	No	NP-53.9 - Small Value Procurement	N/A	N/A	N/A	Jan-Dec	GoP	124,200.00	124,200.00		LFS Training	
	Representation Expenses													
A.I.a - 100000100001000	Snacks	Pangasinan	No	NP-53.9 - Small Value Procurement	N/A	N/A	N/A	Mar & Jun	GoP	11,800.00	11,800.00		GAD Training	
A.I.a - 100000100001000	Lunch	Pangasinan	No	NP-53.9 - Small Value Procurement	N/A	N/A	N/A	March	GoP	10,000.00	10,000.00		Participation to Women's Month	
A.III.c.1 - 320100100001000	Meals and Snacks	Pangasinan	No	NP-53.9 - Small Value Procurement	N/A	N/A	N/A	February	GoP	24,750.00	24,750.00		Civil Registration Month	
A.III.c.1 - 320100100001000	Meals and Accommodation for Central Office Personnel	Pangasinan	No	NP-53.9 - Small Value Procurement	N/A	N/A	N/A	February	GoP	15,000.00	15,000.00		Civil Registration Month	
A.I.a - 100000100001000	Rent - Buildings & Structures	Pangasinan	No	NP-53.10 Lease of Real Property and Venue	N/A	N/A	N/A	January	GoP	2,666,792.00	2,666,792.00		General Administration and Support	
A.I.a - 100000100001000	Rent - Buildings & Structures	Pangasinan	No	NP-53.10 Lease of Real Property and Venue	N/A	N/A	N/A	January	GoP	1,197,466.00	1,197,466.00		Philippine Identification System	
A.I.a - 100000100001000	Fuel, Oil & Lubricants	Pangasinan	No	NP-53.14 Direct Purchase of POL	N/A	N/A	N/A	Jan-Dec	GoP	9,962.00	9,962.00		General Administration and Support	
A.I.a - 100000100001000	Fuel, Oil & Lubricants	Pangasinan	No	NP-53.14 Direct Purchase of POL	N/A	N/A	N/A	Jan-Dec	GoP	377,856.00	377,856.00		Philippine Identification System	
A.III.a.1 - 3101001000001000	Fuel, Oil & Lubricants	Pangasinan	No	NP-53.14 Direct Purchase of POL	N/A	N/A	N/A	Jan-Dec	GoP	58,000.00	58,000.00		Censuses and Surveys on Agri-Fisheries, Industry and Services Sector	
A.III.a.2 - 310100100002000	Fuel, Oil & Lubricants	Pangasinan	No	NP-53.14 Direct Purchase of POL	N/A	N/A	N/A	Jan-Dec	GoP	24,000.00	24,000.00		LFS Training	
A.III.a.1 - 3101001000001000	Telephone-Mobile	Pangasinan	No	NP-53.9 - Small Value Procurement	N/A	N/A	N/A	March-Dec	GoP	46,600.00	46,600.00		Censuses and Surveys on Agri-Fisheries, Industry and Services Sector	
A.I.a - 100000100001000	Self Care Sets for Women	Pangasinan	No	NP-53.9 - Small Value Procurement	N/A	N/A	N/A	March	GoP	15,000.00	15,000.00		General Administration and Support	
A.III.a.1 - 3101001000001000	T-shirts	Pangasinan	No	NP-53.9 - Small Value Procurement	N/A	N/A	N/A	March	GoP	25,000.00	25,000.00		Censuses and Surveys on Agri-Fisheries, Industry and Services Sector	
A.III.c.1 - 320100100001000	Coffee Set	Pangasinan	No	NP-53.9 - Small Value Procurement	N/A	N/A	N/A	February	GoP	10,000.00	10,000.00		Processing and Archiving of Civil Registry Documents	
PhilSys- 5020321002	Semi Expendable Office Equipment	Pangasinan	No	NP-53.9 - Small Value Procurement	N/A	N/A	N/A	February	GoP	12,000.00	12,000.00		Philippine Identification System	
PhilSys-5020321011	Semi Expendable Furniture and Fixtures	Pangasinan	No	NP-53.9 - Small Value Procurement	N/A	N/A	N/A	February	GoP	33,000.00	33,000.00		Philippine Identification System	
								TOTAL		23,874,122.89	23,874,122.89			

Prepared by:

**ROMNICK C. DIFUNTORUM**  
ROBAC Head Secretariat

Recommending Approval:

**GAMILLE CARLA U. BELTRAN**  
ROBAC Chairperson

[ / ] Approved  
[ ] Disapproved  
SGD 09/30/2024  
ATTY. SHEILA O. DE GUZMAN  
Regional Director

Date: