

APP-CSE 2025 FORM  
ANNUAL PROCUREMENT PLAN - COMMON-USE SUPPLIES AND EQUIPMENT (APP-CSE) 2025 FORM

Introduction:

This form contains the common-use supplies and equipment (CSE) being carried by the Procurement Service – Department of Budget and Management (PS-DBM) that shall be purchased by government agencies. Consistent with the DBM Circular Letter Nos. 2011-6 and 2011-6-A dated 25 August 2011 and 28 September 2011, respectively, the APP-CSE shall serve as the agency's annual procurement request for all its CSE requirements. Only agencies with uploaded APP-CSE in the Modernized Philippine Government Electronic Procurement System (mPhilGEPS) will be able to purchase CSE from the PS-DBM. Note that the items listed on this form have been arranged in accordance with the United Nations Standard Products and Services Code (UNSPSC).

Reminders:

- 1.0 The APP-CSE form must be accomplished using Microsoft Excel format. The APP-CSE shall be deemed incorrect or invalid if the form used is other than the prescribed format which is downloadable from the mPhilGEPS and Downloads page of PS-DBM website ([www.ps-philgeps.gov.ph](http://www.ps-philgeps.gov.ph)).
- 2.0 All information must be provided accurately.
- 3.0 Kindly refer to the CSE catalogue on the PS-DBM website ([www.ps-philgeps.gov.ph](http://www.ps-philgeps.gov.ph)) under the "What We Sell" tab for the detailed technical specifications and sample photo of the items.
- 4.0 Do not delete, add, or revise any items or rows on this form, otherwise the form will be deemed invalid.
- 5.0 For items not included on the list of PART II, a separate file, with the file name APP-CSE 2025 Form - Other Items, can be downloaded from the Downloads page of PS-DBM website ([www.ps-philgeps.gov.ph](http://www.ps-philgeps.gov.ph)) and must be submitted to PS-DBM through this link: <https://shorturl.at/adeq0>. Instructions on how to fill-out is included in the reminders of the form.
- 6.0 Once signed and approved by the Property/Supply Officer, Accountant/Budget Officer, and Head of the Agency/Office, kindly upload the soft copy of the APP-CSE in Microsoft Excel format as well as the original signed copy in Portable Document Format (PDF) to the agency's mPhilGEPS account on or before the prescribed period or deadline. Any APP-CSE form that is unsigned or has incomplete signature shall be deemed invalid.
- 7.0 Should there be changes in the agency's CSE requirements, the agency may edit their uploaded APP-CSE directly on their mPhilGEPS account. However, the agency must ensure that a signed and approved copy of the supplemental APP-CSE form is available. Note that all CSE requirements in excess of the quantities indicated in the original APP-CSE form will not be served if not covered by a supplemental APP-CSE.
- 8.0 For further assistance or clarification, agencies may contact the Marketing and Sales Division of PS-DBM through its mobile numbers 0918-2954426 (Smart) or 0962-8255199 (Smart), or email [apcse.helpdesk@ps-philgeps.gov.ph](mailto:apcse.helpdesk@ps-philgeps.gov.ph), or visit the PS-DBM website ([www.ps-philgeps.gov.ph](http://www.ps-philgeps.gov.ph)) for the guide on how to fill-out the APP-CSE.

Department/Bureau/Office: PSA-RSSO I  
Region: I (ILOCOS REGION)  
Address: SAN FERNANDO CITY  
LA UNION

Agency Code/UACS: 240080300001  
Organization Type: NATIONAL GOVERNMENT AGENCY (NGA)

Note: The APP-CSE for FY 2025 must be submitted on or before **31 July 2024**.

Contact Person: KC LHYNN T. LAVARO  
Position: ADMINISTRATIVE AIDE VI  
E-mail: [rsso1crasd@psa.gov.ph](mailto:rsso1crasd@psa.gov.ph)  
Telephone/Mobile Nos: (072) 888-2582

Item & Specifications	Unit of Measure	Monthly Quantity Requirement																				Total Quantity for the year	Price	Total Amount for the year		
		Jan	Feb	Mar	Q1	Q1 AMOUNT	April	May	June	Q2	Q2 AMOUNT	July	Aug	Sept	Q3	Q3 AMOUNT	Oct	Nov	Dec	Q4	Q4 AMOUNT					
<b>PART I. AVAILABLE AT PS-DBM (MAIN WAREHOUSE AND DEPOTS)</b>																										
<b>ALCOHOL OR ACETONE BASED ANTISEPTICS</b>																										
1	12191601-AL-E04	ALCOHOL, Ethyl, 500 mL	bottle	30	50	35	115	5,799.45	30	30	40	100	5,043.00	30	20	50	100	5,043.00	15	30	40	85	4,286.55	400	50.43	20,172.00
2	12191601-AL-E03	ALCOHOL, Ethyl, 1 Gallon	gallon	0	0	0	0	0.00	0	5	0	5	1,785.45	0	0	0	0	0.00	0	5	0	5	1,785.45	10	357.09	3,570.90
<b>ARTS AND CRAFTS EQUIPMENT AND ACCESSORIES AND SUPPLIES</b>																										
3	60121413-CB-P01	CLEARBOOK, A4 size	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	35.16	0.00
4	60121413-CB-P02	CLEARBOOK, Legal size	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	36.36	0.00
5	60121534-ER-P01	ERASER, plastic/rubber	piece	30	0	320	350	2,891.00	15	320	0	335	2,767.10	30	320	0	350	2,891.00	15	320	0	335	2,767.10	1370	8.26	11,316.20
6	60121524-SP-G01	SIGN PEN, Extra Fine Tip, Black	piece	0	0	52	52	1,154.40	0	52	0	52	1,154.40	0	52	0	52	1,154.40	0	52	0	52	1,154.40	208	22.20	4,617.60
7	60121524-SP-G04	SIGN PEN, Fine Tip, Black	piece	0	10	0	10	447.20	0	10	0	10	447.20	0	0	10	10	447.20	10	0	0	10	447.20	40	44.72	1,788.80
8	60121524-SP-G07	SIGN PEN, Medium Tip, Black	piece	70	56	52	178	10,181.60	20	36	52	108	6,177.60	50	56	52	158	9,037.60	20	88	0	108	6,177.60	552	57.20	31,574.40
9	60121524-SP-G02	SIGN PEN, Extra Fine Tip, Blue	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	22.20	0.00
10	60121524-SP-G05	SIGN PEN, Fine Tip, Blue	piece	0	5	0	5	223.60	0	0	0	0	0.00	0	0	0	0	0.00	5	0	0	5	223.60	10	44.72	447.20
11	60121524-SP-G08	SIGN PEN, Medium Tip, Blue	piece	20	64	0	84	4,804.80	20	24	0	44	2,516.80	20	54	0	74	4,232.80	20	24	0	44	2,516.80	246	57.20	14,071.20
12	60121524-SP-G03	SIGN PEN, Extra Fine Tip, Red	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	22.20	0.00
13	60121524-SP-G06	SIGN PEN, Fine Tip, Red	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	45.76	0.00
14	60121524-SP-G09	SIGN PEN, Medium Tip, Red	piece	0	40	0	40	2,288.00	0	0	0	0	0.00	0	30	0	30	1,716.00	0	0	0	0	0.00	70	57.20	4,004.00
15	60121124-WR-P01	WRAPPING PAPER	pack	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	161.20	0.00
<b>AUDIO AND VISUAL EQUIPMENT AND SUPPLIES</b>																										
16	45121517-DO-C03	DOCUMENT CAMERA	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	23,623.60	0.00
17	45111609-MM-P01	MULTIMEDIA PROJECTOR	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	16,588.00	0.00
<b>BATTERIES AND CELLS AND ACCESSORIES</b>																										
18	26111702-BT-A02	BATTERY, dry cell, size AA	pack	30	12	20	62	1,270.38	0	22	0	22	450.78	10	22	0	32	655.68	10	12	0	22	450.78	138	20.49	2,827.62
19	26111702-BT-A01	BATTERY, dry cell, size AAA	pack	30	12	10	52	953.68	0	12	0	12	220.08	10	12	0	22	403.48	0	12	0	12	220.08	98	18.34	1,797.32
<b>CLEANING EQUIPMENT AND SUPPLIES</b>																										

	Item & Specifications	Unit of Measure	Monthly Quantity Requirement																			Total Quantity for the year	Price	Total Amount for the year			
			Jan	Feb	Mar	Q1	Q1 AMOUNT	April	May	June	Q2	Q2 AMOUNT	July	Aug	Sept	Q3	Q3 AMOUNT	Oct	Nov	Dec	Q4				Q4 AMOUNT		
20	47131812-AF-A01	AIR FRESHENER	can	5	20	6	31	2,706.61	5	10	6	21	1,833.51	0	31	0	31	2,706.61	0	21	0	21	1,833.51	104	87.31	9,080.24	
21	47131604-BR-S01	BROOM (Walis Tambo)	piece	3	10	6	19	2,371.20	3	0	6	9	1,123.20	0	9	0	9	1,123.20	0	9	0	9	1,123.20	46	124.80	5,740.80	
22	47131604-BR-T01	BROOM (Walis Ting-ting)	piece	0	5	0	5	130.00	0	5	0	5	130.00	0	5	0	5	130.00	0	5	0	5	130.00	20	26.00	520.00	
23	47131829-TB-C01	CLEANER, Toilet Bowl and Urinal	bottle	0	10	0	10	416.00	5	15	0	20	832.00	0	5	5	10	416.00	0	20	0	20	832.00	60	41.60	2,496.00	
24	47131805-CL-P01	CLEANSER, Scouring Powder	plastic container	5	0	0	5	119.60	5	0	0	5	119.60	0	0	5	5	119.60	0	5	0	5	119.60	20	23.92	478.40	
25	47131811-DE-B02	DETERGENT BAR	piece	5	0	0	5	46.70	5	10	0	15	140.10	0	0	5	5	46.70	0	15	0	15	140.10	40	9.34	373.60	
26	47131811-DE-P02	DETERGENT POWDER, all purpose	pouch	5	40	15	60	3,244.80	5	15	0	20	1,081.60	5	5	15	25	1,352.00	0	25	0	25	1,352.00	130	54.08	7,030.40	
27	47131803-DS-A01	DISINFECTANT SPRAY	can	5	0	0	5	699.45	5	10	0	15	2,098.35	0	0	5	5	699.45	0	15	0	15	2,098.35	40	139.89	5,595.60	
28	47131601-DU-P01	DUST PAN	piece	0	2	3	5	234.00	0	3	0	3	140.40	0	5	0	5	234.00	0	3	0	3	140.40	16	46.80	748.80	
29	47131802-FW-P03	FLOOR WAX, paste type, red	can	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	309.76	0.00	
30	47131830-FC-A01	FURNITURE CLEANER	can	0	1	0	1	141.39	1	0	0	1	141.39	0	1	0	1	141.39	0	0	0	0	0.00	3	141.39	424.17	
31	73101612-HS-L01	HAND SOAP, liquid, 500mL	bottle	0	40	19	59	2,534.05	5	24	0	29	1,245.55	0	59	0	59	2,534.05	0	29	0	29	1,245.55	176	42.95	7,559.20	
32	47121804-MP-B01	MOP BUCKET	unit	1	1	1	3	6,864.00	1	0	1	2	4,576.00	1	0	1	2	4,576.00	0	1	0	1	2,288.00	8	2,288.00	18,304.00	
33	47131501-RG-C01	RAGS	kilo	0	25	0	25	1,736.75	2	0	3	5	347.35	2	0	3	5	347.35	0	5	0	5	347.35	40	69.47	2,778.80	
34	47131602-SC-N01	SCOURING PAD	pack	0	3	0	3	256.89	0	3	0	3	256.89	3	0	0	3	256.89	0	3	0	3	256.89	12	85.63	1,027.56	
35	47121701-TB-P04	TRASHBAG, XXL size	roll/pack	15	20	20	55	7,150.00	15	30	0	45	5,850.00	15	50	0	65	8,450.00	15	30	0	45	5,850.00	210	130.00	27,300.00	
36	47121701-TB-P05	TRASHBAG, Large size	roll/pack	0	0	10	10	592.80	0	0	10	10	592.80	0	0	10	10	592.80	10	0	0	10	592.80	40	59.28	2,371.20	
37	47121701-TB-P06	TRASHBAG, XL size	roll/pack	30	10	0	40	3,702.40	10	20	10	40	3,702.40	10	20	10	40	3,702.40	10	20	10	40	3,702.40	160	92.56	14,809.60	
38	47121702-WB-P01	WASTEBASKET	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	43.68	0.00	
<b>COLOR COMPOUNDS AND DISPERSIONS</b>																											
39	12171703-SI-P01	INK, for stamp pad	bottle	4	0	1	5	143.95	4	0	0	4	115.16	0	5	0	5	143.95	4	0	0	4	115.16	18	28.79	518.22	
<b>CONSUMER ELECTRONICS</b>																											
40	52161535-DV-R02	DIGITAL VOICE RECORDER	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	7,339.16	0.00	
<b>FILMS</b>																											
41	13111203-AC-F01	ACETATE	roll	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,243.84	0.00	
42	13111201-CF-P02	CARBON FILM, Legal size	box	1	0	1	2	703.66	0	1	0	1	351.83	0	1	0	1	351.83	1	0	0	1	351.83	5	351.83	1,759.15	
<b>FIRE FIGHTING EQUIPMENT</b>																											
43	46191601-FE-M01	FIRE EXTINGUISHER, dry chemical	unit	1	0	0	1	1,144.00	0	0	0	0	0.00	0	0	0	0	0.00	1	0	0	1	1,144.00	2	1,144.00	2,288.00	
<b>FLAG OR ACCESSORIES</b>																											
44	55121905-PH-F01	PHILIPPINE NATIONAL FLAG	piece	1	0	0	1	284.84	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	1	284.84	284.84	
<b>FURNITURE AND FURNISHINGS</b>																											
45	56101504-CM-B01	MONOBLOC CHAIR, beige	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	341.12	0.00	
46	56101504-CM-W01	MONOBLOC CHAIR, white	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	341.12	0.00	
<b>HEATING AND VENTILATION AND AIR CIRCULATION</b>																											
47	40101604-EF-C01	ELECTRIC FAN, ceiling mount, orbit type	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,222.00	0.00	
48	40101604-EF-G01	ELECTRIC FAN, industrial, ground type	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,109.68	0.00	
49	40101604-EF-S01	ELECTRIC FAN, stand type	unit	10	0	2	12	18,720.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	12	1,560.00	18,720.00	
50	40101604-EF-W01	ELECTRIC FAN, wall mount	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	901.68	0.00	
<b>INFORMATION AND COMMUNICATION TECHNOLOGY (ICT) EQUIPMENT AND DEVICES AND ACCESSORIES</b>																											
51	43211507-DSK003	DESKTOP, for Basic Users	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	24,793.60	0.00	
52	43211507-DSK004	DESKTOP, for Mid-Range Users	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	42,390.40	0.00	
53	43201827-HD-X02	EXTERNAL HARD DRIVE	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	3,014.96	0.00	
54	43202010-FD-U04	FLASH DRIVE	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	152.74	0.00	
55	43211503-LAP004	LAPTOP COMPUTER, for Mid-range Users	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	42,380.00	0.00	

Item & Specifications			Unit of Measure	Monthly Quantity Requirement																				Total Quantity for the year	Price	Total Amount for the year	
				Jan	Feb	Mar	Q1	Q1 AMOUNT	April	May	June	Q2	Q2 AMOUNT	July	Aug	Sept	Q3	Q3 AMOUNT	Oct	Nov	Dec	Q4	Q4 AMOUNT				
56	43211503-LAP003	LAPTOP COMPUTER, Lightweight	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	46,800.00	0.00	
57	43211708-MO-002	COMPUTER MOUSE, Wireless	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	161.92	0.00	
58	43212105-PR-L01	PRINTER, Laser, Monochrome	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	2,636.89	0.00	
<b>LIGHTING AND FIXTURES AND ACCESSORIES</b>																											
59	39101628-LB-L01	LIGHT-EMITTING DIODE (LED) LIGHT BULB, 7 watts	piece	0	20	0	20	1,512.20	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	20	75.61	1,512.20	
60	39101628-LT-L01	LIGHT-EMITTING DIODE (LED) LINEAR TUBE, 18 watts	piece	0	20	0	20	4,116.40	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	20	205.82	4,116.40	
<b>MANUFACTURING COMPONENTS AND SUPPLIES</b>																											
61	31201610-GL-X02	GLUE, all-purpose	bottle	3	5	4	12	745.68	0	3	4	7	434.98	0	3	4	7	434.98	3	0	4	7	434.98	33	62.14	2,050.62	
62	31151804-SW-H01	STAPLE WIRE, heavy duty (binder type), 23/13	box	0	0	10	10	364.00	0	0	10	10	364.00	0	10	0	10	364.00	0	10	0	10	364.00	40	36.40	1,456.00	
63	31151804-SW-S01	STAPLE WIRE, standard	box	10	10	0	20	475.20	0	10	0	10	237.60	10	10	0	20	475.20	0	20	0	20	475.20	70	23.76	1,663.20	
64	31201502-TA-E02	TAPE, electrical	roll	0	0	0	0	0.00	0	5	0	5	97.25	0	0	0	0	0.00	0	0	0	0	0.00	5	19.45	97.25	
65	31201503-TA-M01	TAPE, masking, 24mm	roll	5	0	10	15	835.20	0	10	0	10	556.80	5	10	0	15	835.20	0	10	0	10	556.80	50	55.68	2,784.00	
66	31201503-TA-M02	TAPE, masking, 48 mm	roll	5	0	0	5	605.80	0	0	0	0	0.00	0	5	0	5	605.80	0	0	0	0	0.00	10	121.16	1,211.60	
67	31201517-TA-P01	TAPE, packaging, 48 mm	roll	10	15	0	25	559.00	0	20	0	20	447.20	0	15	0	15	335.40	0	15	10	25	559.00	85	22.36	1,900.60	
68	31201512-TA-T01	TAPE, transparent, 24mm	roll	15	15	15	45	795.60	10	10	10	30	530.40	10	20	10	40	707.20	10	10	10	30	530.40	145	17.68	2,563.60	
69	31201512-TA-T02	TAPE, transparent, 48 mm	roll	0	0	3	3	67.71	0	0	3	3	67.71	0	0	3	3	67.71	0	0	3	3	67.71	12	22.57	270.84	
70	31151507-TW-P01	TWINE, plastic	roll	0	0	5	5	333.10	0	0	0	0	0.00	0	0	0	0	0.00	0	0	5	5	333.10	10	66.62	666.20	
<b>MEASURING AND OBSERVING AND TESTING EQUIPMENT</b>																											
71	41111604-RU-P02	RULER, plastic, 450mm	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	1	0	1	19.93	0	0	0	0	0.00	1	19.93	19.93	
<b>OFFICE EQUIPMENT AND ACCESSORIES AND SUPPLIES</b>																											
72	44121612-BL-H01	BLADE, for general purpose cutter/utility knife	tube	0	0	1	1	16.37	1	0	0	1	16.37	1	0	0	1	16.37	1	0	0	1	16.37	4	16.37	65.48	
73	44101602-PB-M01	BINDING AND PUNCHING MACHINE	unit	0	0	0	0	0.00	0	0	1	1	9,534.72	0	0	0	0	0.00	0	0	0	0	0.00	1	9,534.72	9,534.72	
74	44122037-RB-P10	BINDING RING/COMB, plastic, 32 mm	bundle	0	0	0	0	0.00	0	0	2	2	519.78	0	0	2	2	519.78	0	0	0	0	0.00	4	259.89	1,039.56	
75	44101807-CA-C01	CALCULATOR, Compact	unit	0	0	1	1	235.77	5	5	1	11	2,593.47	0	1	0	1	235.77	0	1	0	1	235.77	14	235.77	3,300.78	
76	44121710-CH-W01	CHALK, white enamel	box	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	32.97	0.00	
77	44122105-BF-C01	CLIP, backfold, 19mm	box	5	0	5	10	93.60	5	0	5	10	93.60	5	0	5	10	93.60	4	0	5	9	84.24	39	9.36	365.04	
78	44122105-BF-C02	CLIP, backfold, 25mm	box	5	0	5	10	156.00	5	10	5	20	312.00	5	0	5	10	156.00	5	10	5	20	312.00	60	15.60	936.00	
79	44122105-BF-C03	CLIP, backfold, 32mm	box	5	0	5	10	332.80	5	10	5	20	665.60	5	0	5	10	332.80	5	0	5	10	332.80	50	33.28	1,664.00	
80	44122105-BF-C04	CLIP, backfold, 50mm	box	5	0	5	10	603.20	5	0	5	10	603.20	5	0	5	10	603.20	5	0	5	10	603.20	40	60.32	2,412.80	
81	44121801-CT-R02	CORRECTION TAPE	piece	10	10	10	30	405.00	10	20	10	40	540.00	10	20	10	40	540.00	10	25	10	45	607.50	155	13.50	2,092.50	
82	44121612-CU-H01	CUTTER/UTILITY KNIFE, for general purpose	piece	2	0	3	5	158.60	0	0	0	0	0.00	0	0	0	0	0.00	0	2	0	2	63.44	7	31.72	222.04	
83	44111515-DF-B01	DATA FILE BOX	piece	0	0	0	0	0.00	0	5	0	5	729.45	0	0	0	0	0.00	0	0	0	0	0.00	5	145.89	729.45	
84	44122011-DF-F01	DATA FOLDER	piece	0	20	0	20	1,660.20	0	20	0	20	1,660.20	0	20	0	20	1,660.20	0	20	0	20	1,660.20	80	83.01	6,640.80	
85	44103202-DS-M01	DATER STAMP	piece	0	4	0	4	1,739.80	0	0	1	1	434.95	0	0	1	1	434.95	1	0	0	1	434.95	7	434.95	3,044.65	
86	44121506-EN-D01	ENVELOPE, Documentary, A4	box	1	1	1	3	2,489.76	1	0	1	2	1,659.84	1	0	1	2	1,659.84	1	1	1	3	2,489.76	10	829.92	8,299.20	
87	44121506-EN-D02	ENVELOPE, Documentary, legal,	box	1	2	1	4	4,230.32	1	1	1	3	3,172.74	1	1	1	3	3,172.74	1	2	1	4	4,230.32	14	1,057.58	14,806.12	
88	44121506-EN-X01	ENVELOPE, Expanding, Kraft	box	1	1	1	3	2,819.85	0	1	0	1	939.95	1	1	0	2	1,879.90	1	1	0	2	1,879.90	8	939.95	7,519.60	
89	44121506-EN-X02	ENVELOPE, Expanding, Plastic	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	30.49	0.00	
90	44121506-EN-W02	ENVELOPE, Mailing	box	0	0	1	1	432.52	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	1	432.52	432.52	
91	44121504-EN-W02	ENVELOPE, Mailing, with window	box	0	0	1	1	512.72	1	0	0	1	512.72	0	0	0	0	0.00	0	0	0	0	0.00	2	512.72	1,025.44	
92	44111912-ER-B01	ERASER, felt, for blackboard/whiteboard	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	14.48	0.00	
93	44122118-FA-P01	FASTENER	box	5	5	10	20	1,892.80	10	5	5	20	1,892.80	10	5	5	20	1,892.80	10	5	5	20	1,892.80	80	94.64	7,571.20	
94	44111515-FO-X01	FILE ORGANIZER, expanding, plastic, legal	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	90.20	0.00	
95	44122018-FT-D01	FILE TAB DIVIDER, A4	set	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	11.13	0.00	

	Item & Specifications	Unit of Measure	Monthly Quantity Requirement																				Total Quantity for the year	Price	Total Amount for the year		
			Jan	Feb	Mar	Q1	Q1 AMOUNT	April	May	June	Q2	Q2 AMOUNT	July	Aug	Sept	Q3	Q3 AMOUNT	Oct	Nov	Dec	Q4	Q4 AMOUNT					
96	44122018-FT-D02	FILE TAB DIVIDER, Legal	set	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00	0	14.23	0.00		
97	44122011-FO-F01	FOLDER, Fancy with slide, A4	bundle	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00	0	270.40	0.00		
98	44122011-FO-F02	FOLDER, Fancy with slide, legal	bundle	0	0	2	2	582.40	0	0	2	2	582.40	0	0	2	2	582.40	0	2	0	2	582.40	8	291.20	2,329.60	
99	44122011-FO-L01	FOLDER, L-type, A4	pack	0	0	1	1	200.28	0	0	1	1	200.28	0	1	0	1	200.28	0	1	0	1	200.28	4	200.28	801.12	
100	44122011-FO-L02	FOLDER, L-type, Legal	pack	0	0	1	1	249.08	0	0	1	1	249.08	0	1	0	1	249.08	0	1	0	1	249.08	4	249.08	996.32	
101	44122027-FO-P01	FOLDER, pressboard	box	0	0	0	0	0.00	0	1	0	1	952.64	0	0	0	0	0.00	0	0	0	0	0.00	1	952.64	952.64	
102	44122011-FO-T01	FOLDER with tab, A4	pack	0	2	1	3	1,138.80	0	1	2	3	1,138.80	0	1	2	3	1,138.80	0	1	2	3	1,138.80	12	379.60	4,555.20	
103	44122011-FO-T02	FOLDER with tab, Legal	pack	3	4	5	12	4,967.04	2	1	2	5	2,069.60	2	2	2	6	2,483.52	2	2	2	6	2,483.52	29	413.92	12,003.68	
104	44122008-IT-T01	INDEX TAB	box	0	6	0	6	405.60	0	0	0	0	0.00	0	0	5	5	338.00	0	0	5	5	338.00	16	67.60	1,081.60	
105	44121716-MA-F01	MARKER, Fluorescent	set	0	0	2	2	62.22	0	0	0	0	0.00	0	0	0	0	0.00	0	5	0	5	155.55	7	31.11	217.77	
106	44121708-MP-B01	MARKER, Permanent, Black	piece	10	250	12	272	2,249.44	0	0	10	10	82.70	249	12	22	283	2,340.41	10	0	12	22	181.94	587	8.27	4,854.49	
107	44121708-MP-B02	MARKER, Permanent, Blue	piece	0	0	5	5	41.35	0	0	5	5	41.35	0	0	5	5	41.35	0	5	0	5	41.35	20	8.27	165.40	
108	44121708-MP-B03	MARKER, Permanent, Red	piece	0	0	5	5	41.35	0	0	5	5	41.35	0	0	5	5	41.35	0	5	0	5	41.35	20	8.27	165.40	
109	44121708-MW-B01	MARKER, Whiteboard, Black	piece	0	0	5	5	48.25	0	0	0	0	0.00	0	12	0	12	115.80	0	0	0	0	0.00	17	9.65	164.05	
110	44121708-MW-B02	MARKER, Whiteboard, Blue	piece	0	0	5	5	48.25	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	5	9.65	48.25	
111	44121708-MW-B03	MARKER, Whiteboard, Red	piece	0	0	5	5	48.25	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	5	9.65	48.25	
112	44122104-PC-G01	PAPER CLIP, vinyl/plastic coated, 33mm	box	10	5	5	20	176.40	5	10	10	25	220.50	10	10	10	30	264.60	0	20	13	33	291.06	108	8.82	952.56	
113	44122104-PC-J02	PAPER CLIP, vinyl/plastic coated, Jumbo, 50mm	box	10	5	5	20	389.20	5	5	5	15	291.90	5	10	5	20	389.20	5	5	13	23	447.58	78	19.46	1,517.88	
114	44101603-PS-M02	PAPER SHREDDER	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	18,718.96	0.00	
115	44101601-PT-M02	PAPER TRIMMER/CUTTING MACHINE	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	9,297.60	0.00	
116	44121706-PE-L01	PENCIL, lead/graphite, with eraser	box	12	100	32	144	6,438.24	14	5	30	49	2,190.79	100	7	30	137	6,125.27	0	32	12	44	1,967.24	374	44.71	16,721.54	
117	44121619-PS-M01	PENCIL SHARPENER	piece	5	6	5	16	3,777.28	1	5	15	21	4,957.68	0	1	15	16	3,777.28	1	0	15	16	3,777.28	69	236.08	16,289.52	
118	44101602-PU-P01	PUNCHER, paper, heavy duty	piece	0	2	0	2	307.84	1	0	1	2	307.84	0	1	0	1	153.92	1	0	1	2	307.84	7	153.92	1,077.44	
119	44122101-RU-B01	RUBBER BAND No. 18	box	2	1	1	4	540.80	3	0	0	3	405.60	2	1	0	3	405.60	3	0	0	3	405.60	13	135.20	1,757.60	
120	44121905-SP-F01	STAMP PAD, felt	piece	2	0	5	7	279.44	0	0	5	5	199.60	0	5	0	5	199.60	0	5	0	5	199.60	22	39.92	878.24	
121	44121618-SS-S01	SCISSORS, symmetrical/asymmetrical	pair	3	5	2	10	655.20	2	5	2	9	589.68	2	2	0	4	262.08	2	0	2	4	262.08	27	65.52	1,769.04	
122	44121615-ST-S01	STAPLER, standard type	piece	5	2	3	10	1,976.00	3	3	0	6	1,185.60	3	3	0	6	1,185.60	3	3	0	6	1,185.60	28	197.60	5,532.80	
123	44121615-ST-B01	STAPLER, heavy duty (binder)	unit	0	0	1	1	693.15	0	0	1	1	693.15	0	0	1	1	693.15	0	1	0	1	693.15	4	693.15	2,772.60	
124	44121613-SR-P02	STAPLE REMOVER, plier-type	piece	3	0	1	4	186.04	5	0	1	6	279.06	0	0	1	1	46.51	0	1	0	1	46.51	12	46.51	558.12	
125	44121605-TD-T01	TAPE DISPENSER, table top	piece	3	0	2	5	387.90	3	2	0	5	387.90	2	0	3	5	387.90	0	2	0	2	155.16	17	77.58	1,318.86	
<b>PAPER MATERIALS AND PRODUCTS</b>																											
126	14111525-CA-A01	CARTOLINA, assorted colors	pack	0	0	1	1	83.72	0	0	0	0	0.00	0	0	1	1	83.72	0	0	0	0	0.00	2	83.72	167.44	
127	14111506-CF-L11	COMPUTER CONTINUOUS FORM, 1 ply, 280mm x 241mm	box	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	945.36	0.00	
128	14111506-CF-L12	COMPUTER CONTINUOUS FORM, 1 ply, 280mm x 378mm	box	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,973.92	0.00	
129	14111514-NP-S02	NOTEPAD, stick-on, 50mm x 76mm	pad	5	5	5	15	555.90	5	0	5	10	370.60	5	5	5	15	555.90	5	0	5	10	370.60	50	37.06	1,853.00	
130	14111514-NP-S04	NOTEPAD, stick-on, 76mm x 100mm	pad	5	5	5	15	889.20	5	0	5	10	592.80	5	6	5	16	948.48	5	0	5	10	592.80	51	59.28	3,023.28	
131	14111514-NP-S03	NOTEPAD, stick-on, 76mm x 76mm	pad	5	5	5	15	780.00	5	0	5	10	520.00	5	5	5	15	780.00	5	0	5	10	520.00	50	52.00	2,600.00	
132	14111514-NB-S02	STENO NOTEBOOK	piece	10	100	0	110	1,544.40	0	0	10	10	140.40	0	10	0	10	140.40	0	0	10	10	140.40	140	14.04	1,965.60	
133	14111507-PP-M01	PAPER, MULTICOPY A4	ream	0	150	45	195	41,691.00	0	150	0	150	32,070.00	45	150	10	205	43,829.00	0	150	0	150	32,070.00	700	213.80	149,660.00	
134	14111507-PP-M02	PAPER, MULTICOPY LEGAL	ream	0	100	43	143	33,313.28	0	100	0	100	23,296.00	42	100	0	142	33,080.32	0	100	0	100	23,296.00	485	232.96	112,985.60	
135	14111507-PP-C01	PAPER, MULTIPURPOSE A4	ream	110	250	90	450	61,983.00	50	200	90	340	46,831.60	50	200	90	340	46,831.60	50	200	90	340	46,831.60	1470	137.74	202,477.80	
136	14111507-PP-C02	PAPER, MULTIPURPOSE LEGAL	ream	110	100	20	230	36,549.30	50	100	60	210	33,371.10	50	100	60	210	33,371.10	50	100	60	210	33,371.10	860	158.91	136,662.60	
137	14111531-PP-R01	PAD PAPER, ruled	pad	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	34.82	0.00	
138	14111503-PA-P01	PAPER, parchment	box	0	0	1	1	154.21	0	1	0	1	154.21	0	1	0	1	154.21	0	1	0	1	154.21	4	154.21	616.84	

Item & Specifications	Unit of Measure	Monthly Quantity Requirement																				Total Quantity for the year	Price	Total Amount for the year	
		Jan	Feb	Mar	Q1	Q1 AMOUNT	April	May	June	Q2	Q2 AMOUNT	July	Aug	Sept	Q3	Q3 AMOUNT	Oct	Nov	Dec	Q4	Q4 AMOUNT				
139 14111531-RE-B01 RECORD BOOK, 300 PAGES	book	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	91.70	0.00	
140 14111531-RE-B02 RECORD BOOK, 500 PAGES	book	0	0	0	0	0.00	0	5	0	5	622.80	0	0	0	0	0.00	0	0	0	0	0.00	5	124.56	622.80	
141 14111704-TT-P04 TISSUE, INTERFOLDED PAPER TOWEL	pack	0	10	10	20	676.00	0	5	10	15	507.00	0	10	10	20	676.00	0	15	0	15	507.00	70	33.80	2,366.00	
142 14111704-TT-P02 TOILET TISSUE PAPER, 2 ply	pack	20	35	20	75	7,488.00	10	35	25	70	6,988.80	10	25	25	60	5,990.40	20	25	20	65	6,489.60	270	99.84	26,956.80	
<b>PERFUMES OR COLOGNES OR FRAGRANCES</b>																									
143 53131626-HS-S01 HAND SANITIZER	bottle	0	8	0	8	680.64	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	8	85.08	680.64	
<b>PESTICIDES OR PEST REPELLENTS</b>																									
144 10191509-IN-A01 INSECTICIDE	can	0	0	6	6	836.16	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	6	139.36	836.16	
<b>PRINTED PUBLICATIONS</b>																									
145 55101524-RA-H01 HANDBOOK ON PHILIPPINE GOVERNMENT PROCUREMENT (RA 9184 and its IRR)	book	1	0	0	1	37.21	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	1	37.21	37.21	
<b>PRINTER OR FACSIMILE OR PHOTOCOPIER SUPPLIES (CONSUMABLES)</b>																									
1 44103109-BR-D05 DRUM CARTRIDGE, BROTHER DR-3455, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	6,947.20	0.00	
2 44103105-CA-C04 INK CARTRIDGE, CANON CL-741, Colored	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,126.32	0.00	
3 44103105-CA-C02 INK CARTRIDGE, CANON CL-811, Colored	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,178.32	0.00	
4 44103105-CA-B04 INK CARTRIDGE, CANON PG-740, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	861.12	0.00	
5 44103105-CA-B02 INK CARTRIDGE, CANON PG-810, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	892.32	0.00	
6 44103105-EP-B17 INK CARTRIDGE, EPSON C13T664100 (T6641), Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	231.90	0.00	
7 44103105-EP-C17 INK CARTRIDGE, EPSON C13T664200 (T6642), Cyan	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	242.20	0.00	
8 44103105-EP-M17 INK CARTRIDGE, EPSON C13T664300 (T6643), Magenta	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	242.20	0.00	
9 44103105-EP-Y17 INK CARTRIDGE, EPSON C13T664400 (T6644), Yellow	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	242.20	0.00	
10 44103105-HP-B40 INK CARTRIDGE, HP C2P04AA (HP62), Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	852.80	0.00	
11 44103105-HP-T40 INK CARTRIDGE, HP C2P06AA (HP62), Tri-color	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,048.32	0.00	
12 44103105-HP-B09 INK CARTRIDGE, HP C9351AA (HP21), Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	910.00	0.00	
13 44103105-HP-T10 INK CARTRIDGE, HP C9352AA (HP22), Tri-color	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,053.52	0.00	
14 44103105-HP-B17 INK CARTRIDGE, HP CC640WA (HP60), Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	880.88	0.00	
15 44103105-HP-T17 INK CARTRIDGE, HP CC643WA (HP60), Tri-color	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,047.28	0.00	
16 44103105-HX-C40 INK CARTRIDGE, HP CD972AA (HP920XL), Cyan	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	823.68	0.00	
17 44103105-HX-M40 INK CARTRIDGE, HP CD973AA (HP920XL), Magenta	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	823.68	0.00	
18 44103105-HX-Y40 INK CARTRIDGE, HP CD974AA (HP920XL), Yellow	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	823.68	0.00	
19 44103105-HX-B40 INK CARTRIDGE, HP CD975AA (HP920XL), Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,541.28	0.00	
20 44103105-HP-B20 INK CARTRIDGE, HP CH561WA (HP61), Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	865.28	0.00	
21 44103105-HP-T20 INK CARTRIDGE, HP CH562WA (HP61), Tri-color	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,066.00	0.00	
22 44103105-HX-B43 INK CARTRIDGE, HP CN045AA (HP950XL), Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,970.80	0.00	
23 44103105-HX-C43 INK CARTRIDGE, HP CN046AA (HP951XL), Cyan	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,517.36	0.00	
24 44103105-HX-M43 INK CARTRIDGE, HP CN047AA (HP951XL), Magenta	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,517.36	0.00	
25 44103105-HX-Y43 INK CARTRIDGE, HP CN048AA (HP951XL), Yellow	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,517.36	0.00	
26 44103105-HP-B36 INK CARTRIDGE, HP CN692AA (HP704), Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	419.12	0.00	
27 44103105-HP-T36 INK CARTRIDGE, HP CN693AA (HP704), Tri-color	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	419.12	0.00	
28 44103105-HP-B33 INK CARTRIDGE, HP CZ107AA (HP678), Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	404.56	0.00	
29 44103105-HP-T33 INK CARTRIDGE, HP CZ108AA (HP678), Tri-color	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	404.56	0.00	
30 44103105-HP-T43 INK CARTRIDGE, HP F6V26AA (HP680), Tri-color	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	424.32	0.00	
31 44103105-HP-B43 INK CARTRIDGE, HP F6V27AA (HP680), Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	424.32	0.00	
32 44103105-HP-C50 INK CARTRIDGE, HP L0551AA (HP955), Cyan Original	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	982.80	0.00	
33 44103105-HP-M50 INK CARTRIDGE, HP L0554AA (HP955), Magenta Original	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	982.80	0.00	

Item & Specifications			Unit of Measure	Monthly Quantity Requirement																				Total Quantity for the year	Price	Total Amount for the year
				Jan	Feb	Mar	Q1	Q1 AMOUNT	April	May	June	Q2	Q2 AMOUNT	July	Aug	Sept	Q3	Q3 AMOUNT	Oct	Nov	Dec	Q4	Q4 AMOUNT			
34	44103105-HP-Y50	INK CARTRIDGE, HP L0557AA (HP955), Yellow Original	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	982.80	0.00
35	44103105-HP-B50	INK CARTRIDGE, HP L0560AA (HP955), Black Original	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,294.80	0.00
36	44103105-HX-C48	INK CARTRIDGE, HP L0563AA (HP955XL), Cyan Original	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,339.52	0.00
37	44103105-HX-M48	INK CARTRIDGE, HP L0566AA (HP955XL), Magenta	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,339.52	0.00
38	44103105-HX-Y48	INK CARTRIDGE, HP L0569AA (HP955XL), Yellow	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,339.52	0.00
39	44103105-HX-B48	INK CARTRIDGE, HP L0572AA (HP955XL), Black Original	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,817.92	0.00
40	44103105-HP-C51	INK CARTRIDGE, HP T6L89AA (HP905), Cyan Original	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	468.00	0.00
41	44103105-HP-M51	INK CARTRIDGE, HP T6L93AA (HP905), Magenta Original	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	468.00	0.00
42	44103105-HP-Y51	INK CARTRIDGE, HP T6L97AA (HP905), Yellow Original	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	468.00	0.00
43	44103105-HP-B51	INK CARTRIDGE, HP T6M01AA (HP905), Black Original	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	774.80	0.00
44	44103112-EP-R05	RIBBON CARTRIDGE, EPSON C135015516 (#8750), Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	77.43	0.00
45	44103112-EP-R13	RIBBON CARTRIDGE, EPSON C135015632, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	77.94	0.00
46	44103112-EP-R07	RIBBON CARTRIDGE, EPSON C135015531 (S015086)	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	818.48	0.00
47	44103103-BR-B09	TONER CARTRIDGE, BROTHER TN-3320, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	3,567.20	0.00
48	44103103-BR-B11	TONER CARTRIDGE, BROTHER TN-3350, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	5,002.40	0.00
49	44103103-BR-B15	TONER CARTRIDGE, BROTHER TN-3478, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	5,575.44	0.00
50	44103103-BR-B16	TONER CARTRIDGE, BROTHER TN-456 Black, High Yield	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	4,564.56	0.00
51	44103103-BR-C03	TONER CARTRIDGE, BROTHER TN-456 Cyan, High Yield	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	7,716.80	0.00
52	44103103-BR-M03	TONER CARTRIDGE, BROTHER TN-456 Magenta, High Yield	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	7,716.80	0.00
53	44103103-BR-Y03	TONER CARTRIDGE, BROTHER TN-456 Yellow, High Yield	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	7,716.80	0.00
54	44103103-CA-B00	TONER CARTRIDGE, CANON CRG-324 II	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	13,399.36	0.00
55	44103103-HP-B12	TONER CARTRIDGE, HP CB435A, Black	cart	0	1	0	1	3,439.28	0	1	0	1	3,439.28	0	1	0	1	3,439.28	0	1	0	1	3,439.28	4	3,439.28	13,757.12
56	44103103-HP-B18	TONER CARTRIDGE, HP CE255A, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	7,705.36	0.00
57	44103103-HP-B21	TONER CARTRIDGE, HP CE278A, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	4,152.72	0.00
58	44103103-HP-B22	TONER CARTRIDGE, HP CE285A (HP85A), Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	3,598.40	0.00
59	44103103-HP-B23	TONER CARTRIDGE, HP CE310A, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	2,608.32	0.00
60	44103103-HP-C23	TONER CARTRIDGE, HP CE311A, Cyan	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	2,897.44	0.00
61	44103103-HP-Y23	TONER CARTRIDGE, HP CE312A, Yellow	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	2,897.44	0.00
62	44103103-HP-M23	TONER CARTRIDGE, HP CE313A, Magenta	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	2,897.44	0.00
63	44103103-HP-B28	TONER CARTRIDGE, HP CE505A, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	4,495.92	0.00
64	44103103-HP-B52	TONER CARTRIDGE, HP CF217A (HP17A), Black LaserJet	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	3,194.88	0.00
65	44103103-HP-B53	TONER CARTRIDGE, HP CF226A (HP26A), Black LaserJet	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	5,822.96	0.00
66	44103103-HP-B56	TONER CARTRIDGE, HP CF281A (HP81A), Black LaserJet	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	8,658.00	0.00
67	44103103-HP-B57	TONER CARTRIDGE, HP CF283A (HP83A), LaserJet Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	3,367.52	0.00
68	44103103-HP-B58	TONER CARTRIDGE, HP CF287A (HP87), Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	10,908.56	0.00
69	44103103-HP-B60	TONER CARTRIDGE, HP CF350A, Black LaserJet	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	2,856.88	0.00
70	44103103-HP-C60	TONER CARTRIDGE, HP CF351A, Cyan LaserJet	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	2,943.20	0.00
71	44103103-HP-Y60	TONER CARTRIDGE, HP CF352A, Yellow LaserJet	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	2,943.20	0.00
72	44103103-HP-M60	TONER CARTRIDGE, HP CF353A, Magenta LaserJet	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	2,943.20	0.00
73	44103103-HP-B61	TONER CARTRIDGE, HP CF360A (HP508A), Black LaserJet	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	7,803.12	0.00
74	44103103-HP-C61	TONER CARTRIDGE, HP CF361A (HP508A), Cyan LaserJet	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	9,783.28	0.00
75	44103103-HP-Y61	TONER CARTRIDGE, HP CF362A (HP508A), Yellow LaserJet	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	9,783.28	0.00
76	44103103-HP-M61	TONER CARTRIDGE, HP CF363A (HP508A), Magenta LaserJet	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	9,783.28	0.00
77	44103103-HP-B62	TONER CARTRIDGE, HP CF400A (HP201A), Black LaserJet	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	3,439.28	0.00

Item & Specifications			Unit of Measure	Monthly Quantity Requirement																				Total Quantity for the year	Price	Total Amount for the year	
				Jan	Feb	Mar	Q1	Q1 AMOUNT	April	May	June	Q2	Q2 AMOUNT	July	Aug	Sept	Q3	Q3 AMOUNT	Oct	Nov	Dec	Q4	Q4 AMOUNT				
78	44103103-HP-C62	TONER CARTRIDGE, HP CF401A (HP201A), Cyan LaserJet	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	4,063.28	0.00	
79	44103103-HP-Y62	TONER CARTRIDGE, HP CF402A (HP201A), Yellow LaserJet	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	4,063.28	0.00	
80	44103103-HP-M62	TONER CARTRIDGE, HP CF403A (HP201A), Magenta LaserJet	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	4,063.28	0.00	
81	44103103-HP-B63	TONER CARTRIDGE, HP CF410A (HP410A), Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	4,328.48	0.00	
82	44103103-HP-C63	TONER CARTRIDGE, HP CF411A (HP410A), Cyan	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	5,592.08	0.00	
83	44103103-HP-Y63	TONER CARTRIDGE, HP CF412A (HP410A), Yellow	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	5,592.08	0.00	
84	44103103-HP-M63	TONER CARTRIDGE, HP CF413A (HP410A), Magenta	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	5,592.08	0.00	
85	44103103-HP-B34	TONER CARTRIDGE, HP Q2612A, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	4,155.84	0.00	
86	44103103-HP-B48	TONER CARTRIDGE, HP Q7553A, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	4,680.00	0.00	
<b>SOFTWARE</b>																											
1	43231513-SFT-001	Business function specific software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00	
2	43231602-SFT-002	Finance accounting and enterprise resource planning ERP software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00	
3	43232004-SFT-003	Computer game or entertainment software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00	
4	43232107-SFT-004	Content authoring and editing software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00	
5	43232202-SFT-005	Content management software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00	
6	43232304-SFT-006	Data management and query software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00	
7	43232402-SFT-007	Development software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00	
8	43232505-SFT-008	Educational or reference software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00	
9	43232603-SFT-009	Industry specific software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00	
10	43233501-SFT-016	Information exchange software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00	
11	43232701-SFT-010	Network applications software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00	
12	43232802-SFT-011	Network management software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00	
13	43232905-SFT-012	Networking software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00	
14	43233004-SFT-013	Operating environment software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00	
15	43233205-SFT-014	Security and protection software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00	
16	43233405-SFT-015	Utility and device driver software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00	
<b>PART II. OTHER ITEMS NOT AVAILABLE AT PS-DBM BUT ARE REGULARLY PURCHASED FROM OTHER SOURCES (Note: Please indicate price of items)</b>																											
1	80141505-TS-001	BALLPEN	piece	220	150	327	697	4,879.00	55	150	326	531	3,717.00	90	145	326	561	3,927.00	50	50	326	426	2,982.00	2215	7.00	15,505.00	
2	80141505-TS-002	MULTIFUNCTION PRINTER	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00	
3	80141505-TS-003	LAMINATING FILM	pack	0	4	0	4	2,000.00	0	4	0	4	2,000.00	1	2	1	4	2,000.00	0	0	4	4	2,000.00	16	500.00	8,000.00	
4	80141505-TS-004	STICKER PAPER	pack	15	0	17	32	1,920.00	0	0	32	32	1,920.00	0	0	32	32	1,920.00	0	32	0	32	1,920.00	128	60.00	7,680.00	
5	80141505-TS-005	DOUBLE SIDED TAPE	roll	0	0	12	12	480.00	0	10	0	10	400.00	0	10	0	10	400.00	0	22	0	22	880.00	54	40.00	2,160.00	
6	80141505-TS-006	PHOTO PAPER	pack	0	10	20	30	2,700.00	0	0	25	25	2,250.00	0	10	20	30	2,700.00	0	25	0	25	2,250.00	110	90.00	9,900.00	
7	80141505-TS-007	BLEACHING SOLUTION	bottle	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	10	0	10	2,000.00	10	200.00	2,000.00	
8	80141505-TS-008	CERTIFICATE FRAME	piece	0	5	0	5	500.00	5	0	0	5	500.00	30	0	0	30	3,000.00	5	0	0	5	500.00	45	100.00	4,500.00	
9	80141505-TS-009	CERTIFICATE HOLDER	piece	0	103	0	103	6,180.00	0	0	3	3	180.00	0	53	0	53	3,180.00	0	3	0	3	180.00	162	60.00	9,720.00	
10	80141505-TS-010	UNINTERRUPTIBLE POWER SUPPLY	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00	
11	80141505-TS-011	AIR CONDITIONING UNIT	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00	
12	80141505-TS-012	SMART TELEVISION	unit	0	0	0	0	0.00	0	3	0	3	30,000.00	0	0	0	0	0.00	0	0	0	0	0.00	3	10,000.00	30,000.00	
13	80141505-TS-013	WHITE BOARD	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00	
14	80141505-TS-014	MICROPHONE	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00	
15	80141505-TS-015	MEDAL	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00	
16	80141505-TS-016	DISHWASHING LIQUID	bottle	0	14	0	14	1,260.00	4	10	0	14	1,260.00	0	14	0	14	1,260.00	4	10	0	14	1,260.00	56	90.00	5,040.00	
17	80141505-TS-017	PLASTIC FASTENER	box	0	3	0	3	108.00	0	0	3	3	108.00	0	3	0	3	108.00	0	3	0	3	108.00	12	36.00	432.00	


Item & Specifications			Unit of Measure	Monthly Quantity Requirement																				Total Quantity for the year	Price	Total Amount for the year
				Jan	Feb	Mar	Q1	Q1 AMOUNT	April	May	June	Q2	Q2 AMOUNT	July	Aug	Sept	Q3	Q3 AMOUNT	Oct	Nov	Dec	Q4	Q4 AMOUNT			
18	80141505-TS-018	STEEL FILING CABINET	piece	0	0	0	0	0.00	0	4	0	4	64,000.00	0	0	0	0	0.00	0	0	0	0	0.00	4	16,000.00	64,000.00
19	80141505-TS-019	VELLUM BOARD PAPER	pack	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
20	80141505-TS-020	EXTENSION CORD	piece	0	0	0	0	0.00	0	5	0	5	6,000.00	0	0	0	0	0.00	0	0	0	0	0.00	5	1,200.00	6,000.00
21	80141505-TS-021	PAINT	gallon	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
22	80141505-TS-022	COLORED PAPER	pack	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
23	80141505-TS-023	BOND PAPER	ream	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
24	80141505-TS-024	PUSH PIN	pack	0	0	6	6	360.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	6	60.00	360.00
25	80141505-TS-025	DOOR MAT	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
26	80141505-TS-026	GLUE STICK (PASTE)	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
27	80141505-TS-027	GLUE STICK (FOR GLUE GUN)	pack	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
28	80141505-TS-028	DEODORANT CAKE	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
29	80141505-TS-029	DISPOSABLE GLOVES	box	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
30	80141505-TS-030	OFFICE CHAIR	piece	0	0	0	0	0.00	0	15	0	15	60,000.00	0	0	0	0	0.00	0	0	0	0	0.00	15	4,000.00	60,000.00
31	80141505-TS-031	MANILA PAPER	pack	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
32	80141505-TS-032	AUTOMOTIVE BATTERIES	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
33	80141505-TS-033	PADLOCK	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
34	80141505-TS-034	MOBILE PHONE	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
35	80141505-TS-035	COMPACT DISC	piece	0	25	0	25	1,000.00	0	25	0	25	1,000.00	0	25	0	25	1,000.00	0	25	0	25	1,000.00	100	40.00	4,000.00
36	80141505-TS-036	AMPLIFIER	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
37	80141505-TS-037	STORAGE BOX	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
38	80141505-TS-038	PLASTIC ENVELOPE	piece	0	8	0	8	240.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	8	30.00	240.00
39	80141505-TS-039	DOCUMENT SCANNER	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
40	80141505-TS-040	WATER DISPENSER	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
41	80141505-TS-041	PARACETAMOL	pack	3	0	0	3	180.00	3	0	0	3	180.00	3	0	0	3	180.00	3	0	0	3	180.00	12	60.00	720.00
42	80141505-TS-042	GLUE GUN	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
43	80141505-TS-043	INKJET PRINTER	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
44	80141505-TS-044	SPEAKERS	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
45	80141505-TS-045	POVIDONE IODINE	bottle	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
46	80141505-TS-046	KEYBOARD	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
47	80141505-TS-047	DSLR CAMERA	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
48	80141505-TS-048	STEEL RACK	set	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
49	80141505-TS-049	LAMINATING MACHINE	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
50	80141505-TS-050	FUEL FILTERS	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
51	80141505-TS-051	AIRLINE TICKETS (DOMESTIC)	ticket	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
52	80141505-TS-052	AIRLINE TICKETS (INTERNATIONAL)	ticket	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
53	80141505-TS-053	CAR (Sedan or Hatchback)	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
46	80141505-TS-054	MULTI-PURPOSE VEHICLE (MPV)	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
47	80141505-TS-055	SPORTS UTILITY VEHICLE (SUV)	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
48	80141505-TS-056	PASSENGER VAN	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
49	80141505-TS-057	VAN	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
50	80141505-TS-058	TRI-WHEEL VEHICLE	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
51	80141505-TS-059	PICK-UP TRUCK	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
52	80141505-TS-060	ALL-TERRAIN VEHICLE (ATV)	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
53	80141505-TS-061	ASSEMBLED OWNER-TYPE JEEP	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00




Item & Specifications			Unit of Measure	Monthly Quantity Requirement																				Total Quantity for the year	Price	Total Amount for the year
				Jan	Feb	Mar	Q1	Q1 AMOUNT	April	May	June	Q2	Q2 AMOUNT	July	Aug	Sept	Q3	Q3 AMOUNT	Oct	Nov	Dec	Q4	Q4 AMOUNT			
50	80141505-TS-062	ASSEMBLED PASSENGER JEEPNEY-TYPE VEHICLE	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
51	80141505-TS-063	MOTORCYCLE	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
52	80141505-TS-064	BUS	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
53	80141505-TS-065	MINI BUS	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
<b>A. TOTAL</b>																								P		1,285,466.02
<b>B. ADDITIONAL PROVISION FOR INFLATION (10% of TOTAL)</b>																								P		128,546.60
<b>C. ADDITIONAL PROVISION FOR TRANSPORT AND FREIGHT COST (If Applicable)</b>																								P		-
<b>D. GRAND TOTAL (A + B + C)</b>																								P		1,414,012.62
<b>E. APPROVED BUDGET BY THE AGENCY HEAD</b> In Figures and Words:																										1,414,012.62 (One Million Four Hundred Fourteen Thousand Twelve and 62/100)

We hereby warrant that the total amount reflected in this Annual Procurement Plan to procure the listed common-use supplies, materials, and equipment has been included in or is within our approved budget for the year.


Prepared by:

  
KC LHYN T. DARAO  
Administrative Aide VI  
Property/Supply Officer

Certified Funds Available / Certified Appropriate Funds Available:

  
ROMNICK C. DIFUNTORUM  
Accountant III  
Accountant / Budget Officer

Approved by:

  
ATTY. SHEILA O. DE GUZMAN  
Regional Director  
Head of Office/Agency

Date Prepared: 30 July 2024

ANNUAL PROCUREMENT PLAN - COMMON-USE SUPPLIES AND EQUIPMENT (APP-CSE) 2025 FORM - Other Items

AGENCY CODE/(UACS): 24008030001

AGENCY NAME: PHILIPPINE STATISTICS AUTHORITY - RSSO I

ORGANIZATION TYPE: NATIONAL GOVERNMENT AGENCY (NGA)

REGION: (LOCOS REGION)

ADDRESS: SAN FERNANDO CITY, LA UNION

CONTACT PERSON: KC LHYN T. LAVARO

DESIGNATION: ADMINISTRATIVE AIDE VI

EMAIL: rsoo1craed@psa.gov.ph

CONTACT NUMBER: (072) 888-2582

**INTRODUCTION:** This form shall be utilized by government agencies for items that are not available in the PS-DBM catalogue but are regularly purchased from other sources. Information given in this form will serve as a survey to identify the items that may be considered as CSE by the PS-DBM.

**REMEMINDERS:**

1. The APP-CSE 2025 Form - Other Items must be accomplished using Excel ONLY. The APP-CSE Form - Other Items shall be deemed incorrect or invalid if the form used is in other than the prescribed format which can be downloaded in the PS-DBM website ([www.ps-philgeps.gov.ph](http://www.ps-philgeps.gov.ph)).
2. All information must be provided accurately.
3. To fill-out, find the item in the 'List of Items - 1' tab of this file then type the desired product in the search bar (working only for Microsoft Excel 2013 or higher). Copy the description, right click then PASTE AS VALUES in the dedicated column of the form 'Item Description'. You may also use the 'List of Items - 2' then press CTRL + F to find the item. If it is necessary to input the details of the product, you may type it in the 'Specification' column provided beside the item description. The first one hundred (100) rows are dedicated only for this procedure, while the remaining rows is open for editing. You can insert additional rows after the first 100 if necessary.
4. Upload the APP-CSE 2025 Form - Other Items through the Google Forms Link: <https://shorturl.at/adeqD>
5. For further assistance or clarification, agencies may contact the Marketing and Sales Division of PS-DBM through its mobile numbers 0918-2954426 (Smart) or 0962-0255199 (Smart), or email [appcse.helpdesk@ps-philgeps.gov.ph](mailto:appcse.helpdesk@ps-philgeps.gov.ph), or visit the PS-DBM website ([www.ps-philgeps.gov.ph](http://www.ps-philgeps.gov.ph)) for the guide on how to fill-out the APP-CSE
6. The APP-CSE for FY 2025 must be submitted on or before July 31, 2024


No.	UNSPSC	Item Description	Specification <i>(Input specific features or composition of the item such as dimensions, color, or functions)</i>	Unit of Measure	Monthly Quantity Requirement																								Total Quantity for the year	Price	Total Amount for the year
					Jan	Feb	Mar	Q1	Q1 AMOUNT	April	May	June	Q2	Q2 AMOUNT	July	Aug	Sept	Q3	Q3 AMOUNT	Oct	Nov	Dec	Q4	Q4 AMOUNT							
<b>OTHER ITEMS NOT AVAILABLE AT PS-DBM BUT ARE REGULARLY PURCHASED FROM OTHER SOURCES (Note: Please indicate price of items)</b>																															
1	44121704	Ball point pens	Hi-Tecpoint; V10 Grip Roller ball pen; 1.0 mm Tip; Blue	piece	0	0	0	0	0.00	0	12	0	12	960.00	0	0	0	0	0.00	0	12	0	12	960.00	24	80.00	1,920.00				
2	44121704	Ball point pens	Hi-Tecpoint; V10 Grip Roller ball pen; 1.0 mm Tip; Black	piece	0	0	0	0	0.00	0	12	0	12	960.00	0	0	0	0	0.00	0	12	0	12	960.00	24	80.00	1,920.00				
3	44121904	Ink refills	HP GT53XL; Black; 135 ml	bottle	0	0	0	0	0.00	0	10	0	10	4,500.00	0	0	0	0	0.00	0	0	0	0	0.00	10	450.00	4,500.00				
4	44121904	Ink refills	HP GT52; Magenta; 70 ml	bottle	0	0	0	0	0.00	0	5	0	5	1,550.00	0	0	0	0	0.00	0	0	0	0	0.00	5	310.00	1,550.00				
5	44121904	Ink refills	HP GT52; Cyan; 70 ml	bottle	0	0	0	0	0.00	0	5	0	5	1,550.00	0	0	0	0	0.00	0	0	0	0	0.00	5	310.00	1,550.00				
6	44121904	Ink refills	HP GT52; Yellow; 70 ml	bottle	0	0	0	0	0.00	0	5	0	5	1,550.00	0	0	0	0	0.00	0	0	0	0	0.00	5	310.00	1,550.00				
7	44121904	Ink refills	EPSON Ink 003; Black; 65 ml	bottle	40	100	10	150	45,000.00	20	100	0	120	36,000.00	25	90	10	125	37,500.00	16	90	0	106	31,800.00	501	300.00	150,300.00				
8	44121904	Ink refills	EPSON Ink 003; Magenta; 65 ml	bottle	0	10	5	15	4,500.00	5	0	0	5	1,500.00	10	10	5	25	7,500.00	5	0	0	5	1,500.00	50	300.00	15,000.00				
9	44121904	Ink refills	EPSON Ink 003; Cyan; 65 ml	bottle	0	10	5	15	4,500.00	5	0	0	5	1,500.00	10	10	5	25	7,500.00	5	0	0	5	1,500.00	50	300.00	15,000.00				
10	44121904	Ink refills	EPSON Ink 003; Yellow; 65 ml	bottle	0	10	5	15	4,500.00	5	0	0	5	1,500.00	10	10	5	25	7,500.00	5	0	0	5	1,500.00	50	300.00	15,000.00				
11	44121904	Ink refills	EPSON Ink 664; Black; 70 ml	bottle	0	0	0	0	0.00	0	5	0	5	1,500.00	0	5	0	5	1,500.00	0	0	0	0	0.00	10	300.00	3,000.00				
12	44121904	Ink refills	EPSON Ink 664; Magenta; 70 ml	bottle	0	0	0	0	0.00	0	5	0	5	1,500.00	0	5	0	5	1,500.00	0	0	0	0	0.00	10	300.00	3,000.00				
13	44121904	Ink refills	EPSON Ink 664; Cyan; 70 ml	bottle	0	0	0	0	0.00	0	5	0	5	1,500.00	0	5	0	5	1,500.00	0	0	0	0	0.00	10	300.00	3,000.00				
14	44121904	Ink refills	EPSON Ink 664; Yellow; 70 ml	bottle	0	0	0	0	0.00	0	5	0	5	1,500.00	0	5	0	5	1,500.00	0	0	0	0	0.00	10	300.00	3,000.00				
15	47131603	Sponges		piece	0	10	0	10	205.10	0	5	0	5	102.55	0	10	0	10	205.10	0	5	0	5	102.55	30	20.51	615.30				
16	31410000	Seals	Notarial Seal #23	box	0	10	0	10	600.00	0	10	0	10	600.00	0	10	0	10	600.00	0	10	0	10	600.00	40	60.00	2,400.00				
17	14111516	Notebook Filler Paper		piece	0	300	0	300	3,600.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	300	12.00	3,600.00				
18	44103127	Photocopier toner	RICOH Toner,MP 2014AD	toner	0	0	0	0	0.00	0	2	0	2	10,200.00	0	2	0	2	10,200.00	0	2	0	2	10,200.00	6	5,100.00	30,600.00				
19	-	Network Switch Hub	24 port- Gigabit	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	2	0	2	30,000.00	0	0	0	0	0.00	2	15,000.00	30,000.00				
20	-	Multi-USB 3.0 Hub Splitter		piece	0	0	0	0	0.00	0	0	0	0	0.00	0	10	0	10	6,000.00	0	0	0	0	0.00	10	600.00	6,000.00				
21	-	Printer	With scan, copy, print & WiFi; Print method: Print Head Print Max Resolution: 5760x1440 dpi; Ink-003	unit	0	0	0	0	0.00	0	6	0	6	75,000.00	0	6	0	6	75,000.00	0	0	0	0	0.00	12	12,500.00	150,000.00				
22	-	Visitor's chair	Seat & Backrest: Plywood + Foam covered with Mesh fabric;Armrest: Polypropylene (PP) Plastic.	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	4	0	4	7,400.00	0	0	0	0	0.00	4	1,850.00	7,400.00				
23	-	LED ring light	Dimmable; 13"; with remote	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	3	0	3	3,000.00	0	0	0	0	0.00	3	1,000.00	3,000.00				
24	-	USB Cable (USB to Mini USB male to male data cable)	1-port A-SP type for connecting chargers/computers to MP3/MP4/camera/old phone, etc 1.2m/1.5m/3m/5m/10m	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	10	0	10	1,000.00	0	0	0	0	0.00	10	100.00	1,000.00				
25	-	Camera line cable webcam wire	for logitech hd prowebcam c920 c930e c922	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	18	0	18	3,060.00	0	0	0	0	0.00	18	170.00	3,060.00				
26	-	USB Hub	7-Port; 3.0	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	8	0	8	6,400.00	0	0	0	0	0.00	8	800.00	6,400.00				
27	-	Portable Information Booth		set	0	0	0	0	0.00	0	0	0	0	0.00	0	2	0	2	5,000.00	0	0	0	0	0.00	2	2,500.00	5,000.00				
28	-	Wood Nordic Table	Wood and metal base;	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	1	0	1	3,000.00	0	0	0	0	0.00	1	3,000.00	3,000.00				
29	-	Nordic Meeting Chair	Wood and metal base; White seat; 4 pieces	set	0	0	0	0	0.00	0	0	0	0	0.00	0	1	0	1	5,000.00	0	0	0	0	0.00	1	5,000.00	5,000.00				
30	-	USB Extension Cable		piece	0	0	0	0	0.00	0	0	0	0	0.00	0	5	0	5	2,500.00	0	0	0	0	0.00	5	500.00	2,500.00				
31	-	RJ45 UTB Connector		piece	0	0	0	0	0.00	0	0	0	0	0.00	0	20	0	20	400.00	0	0	0	0	0.00	20	20.00	400.00				
32	-	Camera Stand/Tripod		piece	0	0	0	0	0.00	0	0	0	0	0.00	0	1	0	1	8,000.00	0	0	0	0	0.00	1	8,000.00	8,000.00				
33	-	Wireless mouse & Keyboard (combo)		set	0	0	0	0	0.00	0	0	0	0	0.00	0	10	0	10	10,000.00	0	0	0	0	0.00	10	1,000.00	10,000.00				
34	-	Ribbon	Red; Plain; Fancy Art No. 500; 1/2; 50 yards	roll	0	5	0	5	750.00	0	5	0	5	750.00	0	5	0	5	750.00	0	5	0	5	750.00	20	150.00	3,000.00				
35	-	HDMI Cable		piece	0	0	0	0	0.00	0	0	0	0	0.00	0	5	0	5	3,000.00	0	0	0	0	0.00	5	600.00	3,000.00				
36	-	Duplo Ink		toner	0	0	1	1	2,700.00	1	0	0	1	2,700.00	1	0	0	1	2,700.00	1	0	0	1	2,700.00	4	2,700.00	10,800.00				
37	-	Duplo Master Roll		piece	0	0	0	0	0.00	1	0	0	1	7,200.00	0	0	0	0	0.00	1	0	0	1	7,200.00	2	7,200.00	14,400.00				
38	-	RICOH Developer		piece	0	0	0	0	0.00	1	0	0	1	6,295.34	0	0	0	0	0.00	0	0	0	0	0.00	1	6,295.34	6,295.34				
39	-	RICOH Drum		piece	0	0	0	0	0.00	1	0	0	1	11,500.00	0	0	0	0	0.00	0	0	0	0	0.00	1	11,500.00	11,500.00				
40	-								0.00					0.00					0.00					0.00	0	0.00	0.00				
41	-								0.00					0.00					0.00					0.00	0	0.00	0.00				
42	-								0.00					0.00					0.00					0.00	0	0.00	0.00				
43	-								0.00					0.00					0.00					0.00	0	0.00	0.00				
44	-								0.00					0.00					0.00					0.00	0	0.00	0.00				
45	-								0.00					0.00					0.00					0.00	0	0.00	0.00				
46	-								0.00					0.00					0.00					0.00	0	0.00	0.00				

No.	UNSPSC	Item Description	Specification <i>(Input-specific features or composition of the item such as dimensions, color, or functions)</i>	Unit of Measure	Monthly Quantity Requirement																				Total Quantity for the year	Price	Total Amount for the year
					Jan	Feb	Mar	Q1	Q1 AMOUNT	April	May	June	Q2	Q2 AMOUNT	July	Aug	Sept	Q3	Q3 AMOUNT	Oct	Nov	Dec	Q4	Q4 AMOUNT			
OTHER ITEMS NOT AVAILABLE AT PS-DBM BUT ARE REGULARLY PURCHASED FROM OTHER SOURCES (Note: Please indicate price of items)																											
47	-							0	0.00					0	0.00								0	0.00	0	0.00	0.00
48	-							0	0.00					0	0.00								0	0.00	0	0.00	0.00
49	-							0	0.00					0	0.00								0	0.00	0	0.00	0.00
50	-							0	0.00					0	0.00								0	0.00	0	0.00	0.00
51	-							0	0.00					0	0.00								0	0.00	0	0.00	0.00
52	-							0	0.00					0	0.00								0	0.00	0	0.00	0.00
53	-							0	0.00					0	0.00								0	0.00	0	0.00	0.00
54	-							0	0.00					0	0.00								0	0.00	0	0.00	0.00
55	-							0	0.00					0	0.00								0	0.00	0	0.00	0.00
56	-							0	0.00					0	0.00								0	0.00	0	0.00	0.00
57	-							0	0.00					0	0.00								0	0.00	0	0.00	0.00
58	-							0	0.00					0	0.00								0	0.00	0	0.00	0.00
59	-							0	0.00					0	0.00								0	0.00	0	0.00	0.00
60	-							0	0.00					0	0.00								0	0.00	0	0.00	0.00
61	-							0	0.00					0	0.00								0	0.00	0	0.00	0.00
62	-							0	0.00					0	0.00								0	0.00	0	0.00	0.00
63	-							0	0.00					0	0.00								0	0.00	0	0.00	0.00
64	-							0	0.00					0	0.00								0	0.00	0	0.00	0.00
65	-							0	0.00					0	0.00								0	0.00	0	0.00	0.00
66	-							0	0.00					0	0.00								0	0.00	0	0.00	0.00
67	-							0	0.00					0	0.00								0	0.00	0	0.00	0.00
68	-							0	0.00					0	0.00								0	0.00	0	0.00	0.00
69	-							0	0.00					0	0.00								0	0.00	0	0.00	0.00
70	-							0	0.00					0	0.00								0	0.00	0	0.00	0.00
71	-							0	0.00					0	0.00								0	0.00	0	0.00	0.00
72	-							0	0.00					0	0.00								0	0.00	0	0.00	0.00
73	-							0	0.00					0	0.00								0	0.00	0	0.00	0.00
74	-							0	0.00					0	0.00								0	0.00	0	0.00	0.00
75	-							0	0.00					0	0.00								0	0.00	0	0.00	0.00
76	-							0	0.00					0	0.00								0	0.00	0	0.00	0.00
77	-							0	0.00					0	0.00								0	0.00	0	0.00	0.00
78	-							0	0.00					0	0.00								0	0.00	0	0.00	0.00
79	-							0	0.00					0	0.00								0	0.00	0	0.00	0.00
80	-							0	0.00					0	0.00								0	0.00	0	0.00	0.00
81	-							0	0.00					0	0.00								0	0.00	0	0.00	0.00
82	-							0	0.00					0	0.00								0	0.00	0	0.00	0.00
83	-							0	0.00					0	0.00								0	0.00	0	0.00	0.00
84	-							0	0.00					0	0.00								0	0.00	0	0.00	0.00
85	-							0	0.00					0	0.00								0	0.00	0	0.00	0.00
86	-							0	0.00					0	0.00								0	0.00	0	0.00	0.00
87	-							0	0.00					0	0.00								0	0.00	0	0.00	0.00
88	-							0	0.00					0	0.00								0	0.00	0	0.00	0.00
89	-							0	0.00					0	0.00								0	0.00	0	0.00	0.00
90	-							0	0.00					0	0.00								0	0.00	0	0.00	0.00
91	-							0	0.00					0	0.00								0	0.00	0	0.00	0.00
92	-							0	0.00					0	0.00								0	0.00	0	0.00	0.00
93	-							0	0.00					0	0.00								0	0.00	0	0.00	0.00
94	-							0	0.00					0	0.00								0	0.00	0	0.00	0.00
95	-							0	0.00					0	0.00								0	0.00	0	0.00	0.00
96	-							0	0.00					0	0.00								0	0.00	0	0.00	0.00
97	-							0	0.00					0	0.00								0	0.00	0	0.00	0.00
98	-							0	0.00					0	0.00								0	0.00	0	0.00	0.00
99	-							0	0.00					0	0.00								0	0.00	0	0.00	0.00
100	-							0	0.00					0	0.00								0	0.00	0	0.00	0.00

No.	UNSPSC	Item Description	Specification <i>(Input specific features or composition of the item such as dimensions, color, or functions)</i>	Unit of Measure	Monthly Quantity Requirement																Total Quantity for the year	Price	Total Amount for the year
					Jan	Feb	Mar	Q1	Q1 AMOUNT	April	May	June	Q2	Q2 AMOUNT	July	Aug	Sept	Q3	Q3 AMOUNT	Oct			
<b>OTHER ITEMS NOT AVAILABLE AT PS-DBM BUT ARE REGULARLY PURCHASED FROM OTHER SOURCES (Note: Please indicate price of items)</b>																							
A. TOTAL																						P	547,260.64
B. ADDITIONAL PROVISION FOR INFLATION (10% of TOTAL)																						P	54,726.06
C. ADDITIONAL PROVISION FOR TRANSPORT AND FREIGHT COST (If Applicable)																						P	-
D. GRAND TOTAL (A + B + C)																						P	601,986.70
E. APPROVED BUDGET BY THE AGENCY HEAD In Figures and Words:		<b>601,986.70 (Six Hundred One Thousand Nine Hundred Eighty Six and 70/100)</b>																					

We hereby warrant that the total amount reflected in this Annual Procurement Plan to procure the listed common-use supplies, materials, and equipment has been included in or is within our approved budget for the year.

Prepared by:   
 KC DINALTAHERO  
 Administrative Aide VI  
 Property / Supply Officer

Certified Funds Available / Certified Appropriate Funds Available:   
 ROMNICK C. DJFUNTORUM  
 Accountant III  
 Accountant / Budget Officer

Approved by:   
 ATTY. SHEILA O. DE GUZMAN  
 Regional Director  
 Head of Office/Agency

Date Prepared: 30 July 2024